



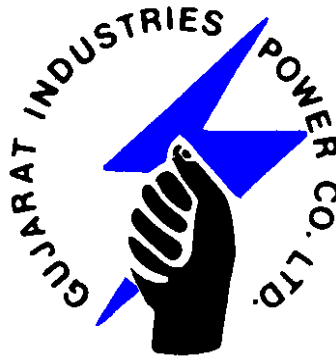
**GUJARAT INDUSTRIES POWER COMPANY LIMITED**  
**(Surat Lignite Power Plant)**

**AT & POST NANI NAROLI, TALUKA: MANGROL, DIST: SURAT, PIN 394110 (GUJARAT)**  
**Phone Nos.: EPABX (02629) 261063 to 261072, fax Nos.: (02629) 261112, 261080**

TENDER DOCUMENTS FOR;

*Painting of Quarters and Infrastructure Buildings  
Including Doors and Windows at Colony.*

*Bid No.: SLPP/Civil/Colony/Painting/2024*  
**nProcure E-Tender ID: 68661**



**INSTRUCTIONS TO BIDDERS & CONDITIONS OF  
CONTRACT WITH SOR**



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**NOTE: All the Bidders should study entire Tender documents carefully including scope & special conditions of contract with penalty clauses and may carry out Plant visit before quoting & submitting their online Bid to understand scope of work and its importance.**



**NOTICE INVITING TENDER (NIT)**

**TENDER NO.: SLPP/Civil/Colony/Painting/2024**

Name of work	Painting of Quarters and Infrastructure Buildings Including Doors and Windows at Colony for one year.
Estimated cost of work	<b>Rs. 22,28,507.50</b> (without GST) as per SoR (Section-E)
Place of work	GIPCL-SLPP Township, Surat Lignite Power Plant, Village: Nani Naroli, Taluka: Mangrol, Dist.: Surat - 394110 (Gujarat).
Quantity	The successful Bidder will be awarded this contract involving total quantities of various items as mentioned against item descriptions in BOQ/Price Bid (Section-E).
Contract period	01 year from the date as mentioned in order.
EMD	Rs. 23,000/- (Rupees Twenty three thousand only) as per details mentioned herein under clause no. 7 of Instructions to Bidders (Section-A).
Cost of tender document / tender fee	Rs.2,950/- (Rupees Two Thousand Nine Hundred fifty only) Non-refundable, inclusive of applicable GST, to be submitted through RTGS or through online payment gateway from website: <a href="http://www.gipcl.com">www.gipcl.com</a> as per details mentioned herein under clause no. 7 of Instructions to Bidders.
Site visit	Site visit before submission of bid as per clause no. 4 (Section-A: Instructions to Bidders) at GIPCL (Surat Lignite Power Plant) Colony, Village: Nani Naroli, Ta. Mangrol, Dist. Surat.
Availability of online e-Tender document	On website: <a href="https://tender.nprocure.com">https://tender.nprocure.com</a> or <a href="https://gipcltender.nprocure.com">https://gipcltender.nprocure.com</a> up to 15.05.2024, 17:30 hrs.
Last date of online submission of offer	Through website: <a href="https://tender.nprocure.com">https://tender.nprocure.com</a> or <a href="https://gipcltender.nprocure.com">https://gipcltender.nprocure.com</a> up to 15.05.2024, 17:30 hrs.
Submission of EMD either in physical form by way of DD/BG or payment receipts of online EMD payment and online Tender fee payment along with supporting documents for techno-commercial bid in physical form.	On or before 15.05.2024, 17:30 hrs. during working days at office of Surat Lignite Power Plant, Nani Naroli, Dist. Surat. Bidder can submit EMD through RTGS or through online payment gateway of company's website: <a href="http://www.gipcl.com">www.gipcl.com</a> (online Payment form)
E-Reverse Auction	E-Reverse Auction will be executed through website: <a href="https://e-auction.nprocure.com">https://e-auction.nprocure.com</a> (Schedule will be intimated later on to eligible bidders).



**NOTES:**

1. Amendment / corrigendum of the tender document, forms, schedules, etc... may be done any time by the GIPCL during the period of publication of tender in the website. The Bidders are required to visit the website regularly till the last date & time of Bid submission.
2. GIPCL reserves the right to reject any or all the tenders without assigning any reason thereof.
3. The Bidders are required to quote the rate strictly as per the terms and conditions mentioned in the tender document, adhering to technical specifications as well.
4. The Bidders are required to submit their Bid offer online only through the website <https://tender.nprocure.com> or <https://gipcltender.nprocure.com> (E-Tender No.: 68661).
5. EMD either in physical form by way of DD/BG or copies of payment receipts of EMD and Tender fee paid through RTGS/online along with other supporting documents are to be submitted in physical form in sealed cover/envelop at the following address on or before date & time mentioned above in NIT. At the top of envelop, tender notice no.: SLPP/Civil/colony/Painting/2024 should be mentioned.
6. Bidders are advised to upload the tender well in advance to avoid delay in submission of tenders due to web site related issues. In case of any issues /difficulties cropping up during on line uploading / submission of documents, bidders are requested to inform these well in advance (at least two days before closing of tender) to GIPCL mail to [khmistry@gipcl.com](mailto:khmistry@gipcl.com)

**Chief General Manager (RE & SLPP)**

Gujarat Industries Power Company Limited

Surat Lignite Power Plant

At Village: Nani Naroli,

Taluka: Mangrol,

Dist.:Surat-394 110, Gujarat.

Phone: (02629) 261063-72. E-Mail: [civilslpp@gipcl.com](mailto:civilslpp@gipcl.com) & [khmistry@gipcl.com](mailto:khmistry@gipcl.com)



## SECTION-A INSTRUCTIONS TO BIDDERS

### 1. PLANT SYNOPSIS

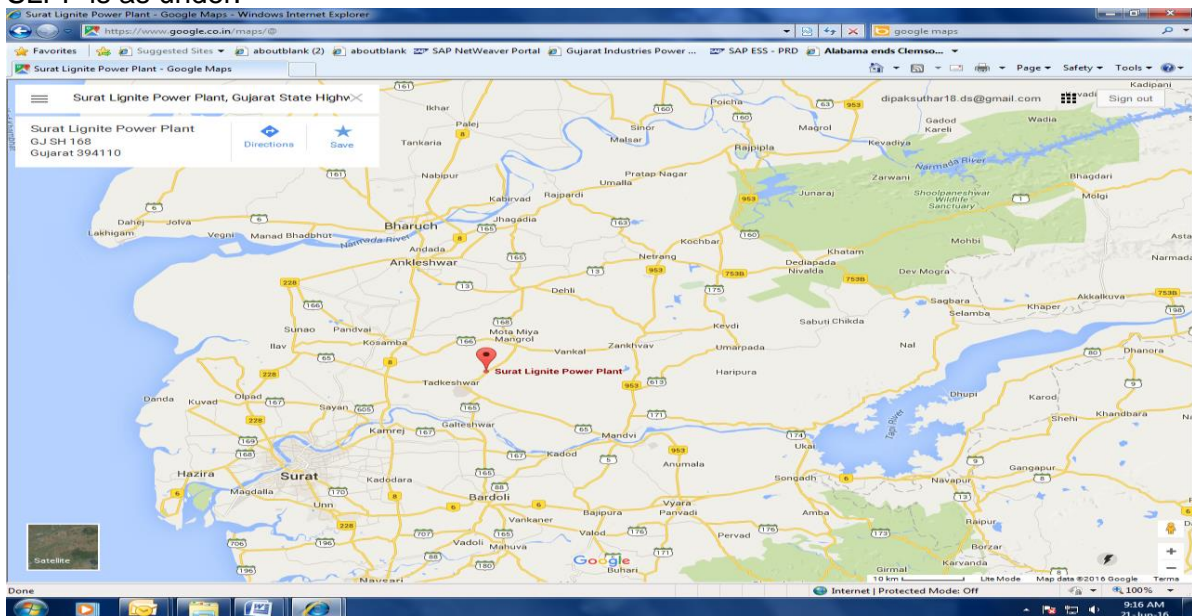
Gujarat Industries Power Company Limited (GIPCL) (henceforth be named Company/GIPCL), is a Premier Power Utility in the State of Gujarat with an installed capacity of 1084.40 MW comprising of various conventional and renewable projects.

GIPCL commissioned its first power project; a 145 MW gas based combined cycle power plant in year 1992 at Vadodara. It expanded its capacity 165 MW Naptha & gas based Combined Cycle Power Plant at Vadodara in year 1997. GIPCL has commissioned 1MWp Distributed Solar Power Projects at two locations in Gujarat viz. at Village: Amrol, Dist.: Anand and at Village: Vastan, Taluka Mangrol, Dist.: Surat.

Surat Lignite Power Plant (SLPP) with four units of 125 MW installed capacity each is located at Village: Nani Naroli, Taluka: Mangrol, District: Surat in Gujarat. GIPCL has also operating its own captive Lignite and Lime Stone Mines close to the Power Plant. The Power Plant is based on Circulating Fluidized Bed Combustion (CFBC) technology for the Boilers, where Lignite is burnt along with Lime Stone in the Combustor of the Boiler. It also commissioned 5 MW solar power station at SLPP in year 2012.

GIPCL has successfully commissioned a 2 x 40 MW Solar Project in year 2017 as well as a 75 MW Solar Power Project in year 2019 at Gujarat Solar Park, Village Charanka, Dist.: Patan and 100 MW Solar PV project in year 2021 at the Raghnesda Solar Park. GIPCL has also successfully commissioned 112.40 MW wind farms at different location of Gujarat.

Surat Lignite Power Plant (SLPP) is accessible by road from Kim and Kosamba, which are on Mumbai-Ahmadabad highway. From Kosamba, SLPP is around 32 KM, out of which 27 KM is part of the National & State Highway and balance 5 KM is District Road. From Kim, SLPP is around 18 KM, out of which 13 KM is the State Highway and balance 5 KM is District Road. The nearest Broad Gauge Railway Line is at Kim, which is around 21 KM from the SLPP. Surat is approximately 50 KM from the SLPP. Location Map for SLPP is as under.





**The Company intends to award contract for Painting work at SLPP-Colony and is therefore inviting open tenders online through (through new (n)Procure E-Tender Portal) from experienced & resourceful contractors.**

## **2. SCOPE OF WORK**

- 2.1 The scope of work covers painting of colony quarters and infrastructure building etc. including manpower, approved quality materials, tools, tackles, equipments, safety at work site.
- 2.2 The detail scope of work is mentioned in clause no. 1 of enclosed Section-D (Special Conditions of Contract).
- 2.3 The technical activity estimate sheet (Schedule of Rates) is given in enclosed Section-E.
- 2.4 The bid submitted by the bidder not covering the total scope of work and services as detailed out in the tender document shall be liable for rejection.
- 2.5 Quantum of job mentioned against all items in the Schedule of Rate are indicative only & may vary as per site requirement & not to be construed as maximum or guaranteed quantity. The quantities shown in the Schedule of Rate are approximate quantities.

## **3. GENERAL INSTRUCTIONS**

- 3.1 The Bidders who are interested in participating in the tender must read and comply with the instructions and the Terms & Conditions contained in the tender documents.
- 3.2 The Bids shall be filled in by the Bidders clearly, neatly and accurately. Any alteration, erasures or overwriting shall be liable to make the tender invalid unless the same is neatly carried out and attested over the full signature of Bidder. The decision of the Company to interpret the information and rates filled in by the Bidder shall be final and binding on the Bidder.
- 3.3 The Bidders are requested to make themselves fully conversant with the General Conditions of Contract, Special Conditions of Contract, Technical Specifications, Site conditions, Quantity specified for each individual structures, Safety & Health Aspects and Norms to be observed etc. before submitting their bids so that no ambiguity arises in these respects subsequent to submission of the Bids.
- 3.4 Before quoting the % above, equal or below SoR, the Bidder should go through the rate inclusions, specifications, scope of work etc. and get himself fully conversant with them. The quoted price/rate should be including cost of labour, materials, supervision, taxes & duties (except GST), mobilization, legal compliances and cost to adhere to all Safety Norms as described in the tender. No relaxation or request for revision of quoted/accepted rates shall be entertained subsequent to the opening of Bid.
- 3.5 Bidder has to submit all the information as per required Bid document. Failure to furnish all the information as per required Bid documents or submission of a Bid containing deviations from the contractual terms and conditions, specifications and requirements, shall be rejected.
- 3.6 The Bids shall be submitted within the time frames set out in the Notice Inviting Tender ('NIT') and Bids submitted thereafter shall not be accepted and considered.
- 3.7 The tender documents shall not be transferable.
- 3.8 The Bidders are expected to examine all instructions, forms, terms & specifications in the Bid documents and to get fully acquainted themselves with all the conditions and matters which may affect the subject matter of the



work/tender or the cost thereof. If any Bidder finds any discrepancies or omissions in the specifications and documents or any doubt in true meaning or interpretation of any part, he shall seek necessary clarifications in writing or during Pre-Bid meeting if required.

- 3.9 Conditional offers shall not be considered and liable to be rejected.
- 3.10 The Company reserves the right to extend the deadlines for submission of the Bids by giving amendments.
- 3.11 During evaluation of Bids the Company may, at its discretion ask the Bidder (s) for clarification of their Bid. The request for clarification and the response shall be in writing and no change in prices or substance of the Bid shall be sought, offered or permitted.
- 3.12 The Company reserves the right to amend/ modify the Bidding documents at any time prior to the deadline for submission of Bids, either at its own discretion or in response to the clarification requested by a prospective Bidder. In such case, the Company may in its discretion extend the deadline for submission of Bids in order to facilitate the prospective Bidders for incorporating the effect of the amendment in their Bids
- 3.13 The Bidders shall bear all costs and expenses associated with the preparation and submission of their respective Bids, to attend meetings or conferences, if any, including any pre-award discussion with the successful Bidder, technical and other presentations etc. and the Company shall not be liable for any expense thereof.
- 3.14 If the successful Bidder is a joint venture, formed of two or more companies, the Bidder along with the partners shall accept joint and several responsibilities and liabilities for all obligations under the Contract.
- 3.15 Timely and satisfactory completion of the work and strict adherence to the allotted time frames for jobs shall be the essence of the contract.
- 3.16 The Company reserves the right to qualify/disqualify any applicant without assigning any reason.
- 3.17 The Bidder shall be disqualified if any untrue statement or misrepresentation is made in the Bid forms, attachments and other supporting documents submitted by the Bidder.

#### 4. **SITE VISIT**

**It is perquisite and necessary for all interested bidders to visit the Surat Lignite Power Plant –Colony (SLPP-Colony) after downloading the tender copy from website: <https://www.nprocure.com> or <https://gipcl.nprocure.com> or [www.gipcl.com](http://www.gipcl.com) to understand the actual working conditions, compliance related to labour, safety etc... before submitting their offer. Failing which, any consequential liabilities arising will be to bidder's account.**

The Bidders shall examine the site of works and its surroundings at his/her own responsibility. The bidders shall collect information that may be necessary for preparing the Bid and entering into a contract. All costs and liabilities arising out of the site visit shall be at Bidder's account.

The Bidder is deemed to have examined and understood the tender document, obtained his/her own information in all matters whatsoever that might affect the carrying out the works expressly mentioned or works which may have to be carried out to fulfill his/her contractual obligation within the scheduled rates and to have satisfied himself/herself to the sufficiency for his/her offer.



The submission of tender by a contractor implies that he/she has read these instructions, conditions of the contract etc. and has him/herself aware of the scope, nature of works & specifications of the works to be done. GIPCL will not, therefore after acceptance of contractor's rate, pay any extra charges for any other reason in case the contractor is found later on to have misjudged the site conditions.

Any error in description or quantity or omission in the contract document shall not vitiate the contract or release the contractor from executing the work comprised in the contract according to scope of works, magnitude of the works, requirement of materials, equipment, tools & tackles, labour, etc. Contractor has to complete the work in accordance with the contract documents irrespective of any defects, omissions or errors that may be found in the contract documents.

BIDDER shall inspect the site, examine and obtain all information required and satisfy himself regarding matters such as access to site, communication, transport, working condition including constraint of work place, constraint due to working under running house, height of structure, quantity assessment of individual buildings/structures, temperature, confined area, quantum of dusting, importance of work, round the clock working conditions, safety requirements, right of way, the type and number of equipment, scaffolding materials and facilities required for the satisfactory completion of work, the quantity of various items of the work, the availability of local labour, availability and rates of material, local working conditions, uncertainties of weather, obstructions and hindrances that may arise, etc which may affect the work or cost thereof, before submission of his Bid. Ignorance of site conditions shall not be accepted by the GIPCL as basis for any claim for compensation. The submission of a Bid by the BIDDER will be construed as evidence that such an examination was made. Any later claims / disputes in regard to rates quoted shall not be entertained or considered by the GIPCL.

The rates quoted by BIDDER shall be based on his own knowledge and judgment of the conditions and constraint involved and shall not be based on any representations of the Engineer.

## **5. ELIGIBILITY CRITERIA**

The following criteria will be adopted for qualifying the Bidders for consideration of the Bid for the further proceeding.

- 5.1** Bidder should possess minimum Three years of experience out of last five years (as per following Cl. No.5.2) in similar nature of painting jobs in **Power Plants / Process Industries / Corporation / Corporate Sectors / Institutes / Townships** and should enclose proof of the same. Bidder shall submit necessary evidence for the same like attested copies of work orders along with work completion certificates from clients. The work completion certificate shall comprise of order value and executed value. Bidders should have executed the work directly. The work executed as a sub-contractor or subletting agency shall not be taken in to consideration.
- 5.2** Bidder should produce evidence of having successfully completed similar works (as per above clause no. 5.1) as defined hereunder during last five years ending last day of the month previous to the one in which tender is invited, of satisfactory progress of ongoing works etc. secured from clients by way of certified copies of





documentary evidence preferably photo copies of work experience. The experience should be either of the following:

a) One similar completed work each costing not less than the amount equal to **Rs. 21.05 Lakhs.**

**OR**

b) Two similar completed works each costing not less than the amount equal to **Rs. 13.15 Lakhs.**

**OR**

c) Three similar completed works each costing not less than the amount equal to **Rs. 10.52 Lakhs.**

Bidder should specifically mention fulfilling of above criteria in his offer along with details of work orders & work completion certificates issued by clients.

**5.3 Tender fee:** The tender fee of Rs. 2,950/- (Rupees Two Thousand Nine Hundred and Fifty only), including applicable GST (non refundable) shall be submitted through RTGS or through online payment as per details provided in clause no. 7 herein under

**5.4 EMD:** The EMD of Rs. 23,000/- (Rupees Twenty-three thousand only), shall be accompanied in the form of DD/RTGS/online or irrevocable Bank Guarantee given by Bank as described in subsequent clause no. 7.

**5.5** Bidder should have separate Employees Provident Fund code number towards registration of firm with RPF commissioner.

**5.6** Attested copies of relevant documents duly signed & seal on each & every page shall be submitted. The above documents will be analyzed and after satisfaction, the Price Bid will be open. GIPCL may verify the documents, experience certificates issued by concern authority. After opening of technical Bid, if any required attested documents found missing in the Technical Bid submitted by the Bidder, the tender inviting authority may inform to that Bidder only once by E-mail to submit the missing required documents within stipulated time limit. If Bidder/Bidders fail to submit within stipulated time, their Bid will be declared technically disqualified and no further correspondence will be entertained.

**5.7 Bidder should have minimum average annual turnover of Rs.7.90 Lakhs during last three financial years (average of financial years of 2020-21 & 2021-22 & 2022-23).** Bidder shall furnish annual audited financial statement duly certified by Chartered Accountant for the last three financial years to demonstrate the financial healthiness of the company. The balance Sheet must be in the name of the company. Any type of MOU for this purpose will not be entertained.

**Note:** In case, the annual turnover is less than the statutory guideline which does not require audit, the bidder shall submit the turnover certificate from Chartered Accountant

**5.8** The Bidder has to submit INCOME TAX Permanent Account Number (PAN) & GST registration number. Copies of the same shall be submitted.

**5.9** The Net worth of the bidder should be positive as evidenced from audited accounts of last financial year i.e. FY-2022-23, audited (or whereas per extant laws of the land audit is not applicable, certified) by a qualified Chartered Accountant who should be a member of the Institute of Chartered Accountants of India

**5.10** In case Bidder is Consortium/Joint deed of under taking of company, the above requirements/credential of consortium leader/bidder shall be considered unless otherwise specifically mentioned in the tender.

**5.11** If Bidder or its Partner(s) or Director(s) is /are/was Black Listed / Deregistered / Stopped or banned from dealing in the past by any Govt, of Gujarat Undertakings / Depts. / Authorities and Govt. of Gujarat supported companies / undertakings /



organizations, Bid of that party may be liable to be rejected. Bidder agrees and undertakes to accept decision of GIPCL in this regards as final and binding on the Bidder without any demur and that no further correspondence shall be done in this regard at any stage. Bidder shall have to submit "Declaration for Contractual Litigations" as amended in Annexure / Form attached.

**5.12** Bidder shall have to submit the "Declaration-cum-Undertaking for Compliance of Safety Laws and Regulations" as amended in Annexure / Form attached.

- If any Major Violation of any safety law(s) / Rule(s) is / are found during the preceding Three (3) years, Bid of that party will be liable to be rejected. Bidder agrees and undertakes to accept decision of GIPCL in this regards as final and binding on the Bidder without any demur and that no further correspondence shall be done in this regard at any stage.
- If any of the details submitted in the prescribed Annexure / Form to the Bid is/are found to be false, incorrect at any time in future, then the Contract awarded to that Bidder / Contractor shall be liable to be terminated forthwith without any notice / correspondence and Bidder agrees and undertakes to accept decision of GIPCL in this regards as final and binding on the Bidder without any demur and that no further correspondence shall be done in this regard at any stage. Further, Performance / Security Deposit will also be liable to be forfeited. Any dues to GIPCL from the Bidder / Contractor shall be recovered from the pending bills or any other dues payable to the Bidder / Contractor, if any or otherwise through any other recourse available under the Laws.

The Bidder shall submit all the evidences, documents, attested copies of work orders & work completion certificates etc... as a proof with EMD & Tender Fee and also provide the requisite details online for meeting the prequalification requirements. GIPCL will verify the experience, performance, capability & strength of Bidders, independently for executing the job. GIPCL may visit the site & consult the owner of the industry/property where similar job is executed by the Bidder. GIPCL reserves the right to accept/cancel/reject any/all Bids without assigning any reason thereof. The tenders of qualified Bidder/Bidders shall only be considered for further evaluation.

## **6. LANGUAGE OF BID**

The Bid prepared by the Bidder, and all correspondence and documents relating to the Bid exchanged by the Bidder and the Company, shall be written in the English language. Any printed literature furnished by the Bidder, written in another language shall be accompanied by an English translation for the purpose of interpretation of the Bid.

## **7. EARNEST MONEY DEPOSIT (EMD) AND TENDER FEE**

- 7.1 An EMD of Rs. Rs. 23,000/- (Rupees Twenty-three thousand only and Non-refundable Tender fee Rs.2,950/- (Rupees Two Thousand Nine Hundred fifty only) shall accompany with Bid. Tender fee shall be submitted through RTGS / online mode of payment only.
- 7.2 The EMD shall be submitted in the form of DD/irrevocable Bank Guarantee in favor of Gujarat Industries Power Company Limited from all Nationalized Banks or Axis Bank, ICICI Bank, HDFC Bank, Kotak Mahindra Bank, IndusInd Bank, RBL Bank, DCB Bank, Federal Bank, Bandhan Bank and



Standard Chartered Bank as per Performa of BG enclosed with this tender document.

**Bank for EMD DD**

1. Bank of Baroda
2. State Bank of India
3. Any Nationalized banks

**Payable at :**

Mosali, Dist: Surat  
Nani Naroli, Branch Code: 13423  
Surat

Alternatively, The EMD & Tender Fee may also be submitted through RTGS/NEFT/online mode of payment by the bidders as per the details given below:-

**RTGS detail for Tender fee:**

1. BANK NAME:- **State Bank of India**
2. BRANCH:- **Nani Naroli**
3. IFSC CODE:- **SBIN0013423**
4. BENEFICIARY NAME: **Gujarat Industries Power Company Limited**
5. A/C No.- **33514692834**

**EMD & Tender fee may also be submitted through online payment gateway of company's website:www.gipcl.com (online payment form) as per detail provided in ANNEXURE- G of Section-F herein under.**

- 7.3 In case EMD is paid in the form of BG, the same shall be valid for a period of 180 days after the due date for submission of the bid
- 7.4 The EMD of the successful bidder will be returned after payment of Security Deposit by successful bidder and after award of LOI/Work Order. Alternatively EMD will be converted in SD and successful bidder shall submit SD or performance bank guarantee for balance amount.
- 7.5 The earnest money deposit paid in the form of demand draft will be refunded to the unsuccessful BIDDER as soon as the tender is finalized and awarded of LOI/Work Order.
- 7.6 Any bid not accompanied with EMD and Tender fee will be rejected. Detail of Tender fee & EMD paid by RTGS/online payment should be submitted as per. Clause 7.9.EMD in physical form to be submitted directly to GIPCL as per clause 7.9.
- 7.7 No interest shall be payable on EMD.
- 7.8 The EMD will be forfeited if the BIDDER (i) withdraws his tender after acceptance or (ii) withdraws his tender before the validity date of the tender.

**7.9 SCHEDULE OF EMD & TENDER FEES AND OTHER SUPPORTING DOCUMENTS**

Details/receipts of EMD & Tender fee paid by RTGS/online or EMD in physical form by way of DD/BG (as applicable) with other documents duly signed to be submitted in physical form in sealed cover as per details mentioned in NIT. Bid No. shall be mentioned at the top of cover/envelope.	Address for Submission: <b>Chief General Manager (RE &amp; SLPP)</b> <b>GUJARAT INDUSTRIES POWER CO. LTD.,</b> <b>(Surat Lignite Power Plant)</b> <b>Village: Nani Naroli, Taluka: Mangrol,</b> <b>District: Surat. PIN: 394 110, Gujarat.</b> <b>Phone : 02629-261063 (10 lines)</b> <b>Fax : (02629) 261073 / 261074.</b> <b>EMAIL:slppcivil@gipcl.com</b> <b>&amp;</b> <b>khmistry@gipcl.com.</b>
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## 8. **SUBMISSION OF BIDS**

### **A: MODE OF SUBMISSION**

The bids shall be submitted online at the <https://tender.nprocure.com> or <https://gipcltender.nprocure.com> within the dates specified in the NIT along with the details of tender fees, EMD in two parts as under:

- (a) Pre qualification and Techno-commercial Bid without price.
- (b) Price Bid.

#### **(a) Pre qualification and Techno-commercial Bid without price:**

The tender document duly signed in all pages without price bid along with techno-commercial deviations, if any, shall accompany the bid. The following Information shall be provided in the techno commercial bid:

1. Qualification and experience of Site-in-charge.
2. Schedule of deviation (Annexure-E of Section-F) Technical as well as commercial, if any.

The following supporting documents shall also be submitted along with EMD & Tender Fee in physical form:

1. The tender documents dully signed in all pages without price bid along with techno-commercial deviations, if any.
2. Proof of experience meeting the minimum eligibility criteria
3. Performance certificate issued by clients.
4. Previous work order copies.
5. Details of present work order (if any)
6. Turn over for the last three years, audited annual accounts/financial statements i.e. profit and loss account and balance sheet duly certified by a practicing Chartered Accountant will be required as specified in clause nos. 5.8 above.
7. P.F. Number and Allotment Letter.
8. PAN Number.
9. GST certificate copy.
10. Declaration-cum-Undertaking for Compliance of Safety Laws & Regulations and Contractual Disputes / Litigations as per Performa Annexure-F under Section-F.
11. E-Reverse Auction User ID on website: <https://e-auction.nprocure.com>

#### **(b) Price Bid:**

1. Percentage Rate Price Bid shall be submitted only in soft form through new n-tender portal of (n) procure.

**Note: Offered parentage rateon GIPCL's total estimated SOR value shall be include cost of all manpower, approved quality materials, equipments, vehicles, consumables, fuel, spares, maintenance, mobilization-demobilization, tools & tackles, scaffolding materials, transportation, accommodation, all site safety arrangements with approved safety equipments, standard safety PPEs, safety & statutory compliance, all taxes & duties (other than GST). Bidder shall quote applicable GST separately in online price bid.**



2. Rates will remain firm throughout the contract period and any extension thereof. There will not be any escalation/compensation to the contractor against any revision and/or change in rate of materials, fuels, MWR (Minimum Wage Rates), etc... whatsoever.
3. Goods & Service tax shall be paid extra at actual as per prevailing rates as declared by Central Government on submission of documentary evidence.
4. Bidder shall have to quote the rates in the form of % age. i.e. "At Estimated Value OR \_\_\_\_\_% age below the estimated value OR \_\_\_\_\_% age above the estimated value".
5. The quantities shown in the SoR (Section-E) are approximate and may vary as per job requirement.
6. The Bidder shall fill the Bid documents with utmost care in consonance with the instructions contained in the Bid documents.

**B: METHOD OF TENDERING/SIGNATURE ON BIDS**

- (i) The Bid must contain the postal address like name, residence and place of business of the person or persons submitting the Bid and must be signed and sealed by the Bidder with his usual signature. The name of all persons signing the documents shall also be typed or printed below the signature on each page.
- (ii) Bid by a joint venture/partnership firm must be furnished with full names of all partners and be signed with the partnership name, followed by the signature and designation of one of the authorized partners or other authorized representative(s). A certified copy of the power of attorney authorizing such partner or representative shall also be submitted.
- (iii) Bids by a Corporation/Company must be signed with the legal name of the Corporation/Company i.e by the President/Managing Director/Secretary or other person or persons authorized to Bid on behalf of such Corporation/Company. A certified copy of the board resolution/power of attorney authorizing such partner or representative shall also be submitted.
- (iv) The Bidder's name stated on the proposal shall be the exact legal name of the firm.
- (v) Erasures or other changes in the Bid Documents shall be initialed by the person signing the Bid.
- (vi) Bids not conforming to the above requirements of signing shall be disqualified.

**9. MODIFICATION AND WITHDRAWAL OF BIDS**

- a. The Bidder may modify or withdraw the bid prior to the deadline prescribed for submission of bids.
- b. No Bid shall be modified subsequent to the deadline for submission of Bids.
- c. No Bid shall be withdrawn in the interval between the deadline for submission of Bids and the expiration of the period of bid validity.

**10. POLICY FOR BIDS UNDER CONSIDERATION**

- a. Bid shall be deemed to be under consideration immediately after opening of the bid and till official intimation of award/rejection made by the Company to the Bidders.
- b. While the Bids are under consideration, Bidders and / or their representative or other interested parties are advised to refrain from contacting by any means, the Company. The Engineer, if necessary, will obtain clarifications on the Bids



by requesting for such information from any or all the Bidders, in writing as may be necessary. The Bidder will not be permitted to change the price or substance of the Bid after the Bid has been opened.

#### **11. EFFECT AND VALIDITY OF THE BID**

- a. The Bid should be kept valid for acceptance for a period of one hundred and eighty (180) calendar days from the last date of submission of Bids.
- b. The submission of any Bid along with the required documents and specifications shall constitute an agreement that the Bidder shall have no cause of action or claim, against the Company for rejection of his Bid. The Company shall always be at liberty to reject or accept any Bid or Bids at his sole discretion and any action will not be called into question and the Bidder shall have no claim in that regard against the GIPCL.

#### **12. OPENING OF BIDS**

12.1 The GIPCL will open the pre-qualification/Technical Bid/price Bid, as the case may be, in presence of Bidder's representatives whenever such a procedure has been specified. Otherwise the tender will be opened by the authorized officers of GIPCL.

##### **12.2 Preliminary Examination:**

12.2.1 The Company will examine the Bids for any computational errors, for sureties furnished by bidder, for authentication of documents submitted and completeness of the Bids.

12.2.2 Arithmetical errors will be rectified on the following basis:

- (a) If there is a discrepancy between the unit price and the total price that is obtained by multiplying the unit price and quantity, the unit price shall prevail and the total price will be corrected & will be binding to the bidders.
- (b) If there is a discrepancy between the Total Bid Amount and the sum of total prices, the sum of total prices shall prevail and the Total Bid Amount will be corrected & will be binding to the bidders.

#### **13. EVALUATION & COMPARISON OF BIDS**

13.1 GIPCL shall evaluate the Bids received and accepted by it to ascertain the lowest evaluated Bid in conformity with the specifications of the tender documents.

13.2 The Technical Bids will be examined for minor matters regarding qualification of bids. Subsequent to correspondence with the respective bidders, the decision of Tender Committee will be final.

13.3 All responses to requests for clarifications shall be in writing and shall be presented to the Company through e-mail or in a sealed envelope on or before the given date requested by the Company. If the Technical clarifications sought by the Company do not reach the Company on or before due date, the Bid will be rejected.

13.4 The comparison of all the Bids shall be carried out with reference to the scope of work as per the technical specification. Any deviation/omission shall be evaluated at highest quoted price of the deviation/omission quoted by any of the Bidder. In case a separate price (for omission) is not given by



any other Bidder, a reasonable price of the same shall be taken & the same shall be binding to the Bidders.

- 13.5 The commercial deviation, if any, shall be loaded to bring all the Bids at par. The loading shall be carried out at an interest rate of 2% above PLR of SBI.
- 13.6 A Bid to be substantially responsive shall be one which on evaluation confirms to all the terms, conditions and specifications of the Bid documents without any material deviation or reservation.
- 13.7 For the above referred purpose, a 'material deviation' shall be one which:
  - (a) Which affects in any substantial way the scope, quality or performance of the contract, or
  - (b) Which limits in any substantial way and in a manner inconsistent with the Bid documents, GIPCL's right or the Bidder's obligations, under the contract, or
  - (c) Whose rectification would affect unfairly the competitive position of other Bidders presenting substantially responsive Bids.

#### **14. RIGHT OF REJECTION OF TENDERS**

- 14.1 GIPCL reserves the right to accept or reject any Bid or to cancel the Bidding process and reject all Bids at any time prior to award of contract, without thereby incurring any liability to the affected Bidder or Bidders or any obligation to inform the affected Bidder or Bidders regarding the same.
- 14.2 Any Tender without EMD and Tender fee will be treated as non responsive and shall be rejected at the outset & no further correspondence shall be entertained regarding this.
- 14.3 GIPCL reserves the right to debar any Bidder from participation in future Bids if such Bidder has quoted an abnormally low rate in the Bid document/price Bid.

#### **15. AWARD OF CONTRACT**

- 15.1 GIPCL will award the contract to that bidder whose quotation has been determined to be substantially responsive and evaluated as the lowest quotation in conformity with the requirements of the specifications and documents contained herein, provided further that the bidder is determined and evaluated to be qualified to perform the contract satisfactorily.
- 15.2 The successful bidder shall be intimated of his selection through the Letter of Intent or Letter of Award/ Work Order which shall be sent to him through e-mail, courier, fax or registered mail.
- 15.3 GIPCL reserves the right to cancel/short close the contract during the contract period without assigning any reason.
- 15.4 GIPCL reserves the right to split the contract quantity between vendors.

#### **16. CONTRACT PERIOD**

- 16.1 The contract will be for a period of 12 (Twelve) months from the date of actual commencement of operations of the contract as stated in the Work order ('Contract Period').
- 16.2 GIPCL reserve the right to extend the contract period up to 3 months on the same rates and terms and conditions without any price escalation and without entering into any new contract.
- 16.3 GIPCL reserve the right to short close the contract any time by giving one month notice period without assigning any reason.



**17. ASSIGNMENT AND SUB-LETTING**

The Contractor shall not directly or indirectly assign or sub-let total/any part of the contract to any other party or agency.

**18. CONTRACTOR'S OBLIGATIONS**

**A: DEPLOYMENT & RESPONSIBILITY OF MANPOWER**

- (i) The Contractor shall deploy suitably qualified and sufficient manpower for timely & satisfactorily execution of the works under the contract.
- (ii) The Contractor shall deploy sufficient skilled, Semi-skilled and Un-skilled manpower separately to properly complete the job in given/scheduled time.
- (iii) The Contractor shall depute its own workmen/labor with proper identification to enter the plant premises after ensuring that the jobs are scheduled.
- (iv) At the time of deploying manpower, the Contractor shall strictly comply all the applicable labor laws/Acts norms including but not restricted to the age of the workers, women workers and shall also ensure that a police verification and security check for all the workmen/labor engaged at the GIPCL site is done and necessary documents regarding the same shall be submitted to the GIPCL's authorized representative/officer-in-charge. Any default in complying with the same or any misrepresentation regarding compliance of the same shall compel GIPCL to initiate appropriate civil or criminal proceedings regarding the same.
- (v) The Contractor shall also comply with the safety requirements and provide his workmen/labor with proper healthy safety equipments like but not limited to safety helmets, masks, gum boots/safety shoes, hand gloves, standard PPE kit for sanitization and other necessary PPEs as per standard requirement of manufacturer of material and as per MSDS of material to be used for properly undertaking the operations involved under this contract. Damaged, unfit and/or deteriorated safety PPEs shall be replaced immediately with new approved standard PPE. Following are also to be issued.
  - a) Safety shoes (standard approved ISI make)
  - b) Safety helmet (standard approved ISI make in yellow colour only)
  - c) Safety Goggles / face shield.
  - d) Ear plug / Ear muff.
  - e) Hand gloves like electrical hand gloves / cotton hand gloves / Chemical hand gloves.
- (vi) Contractor shall nominate /authorize senior experienced person in writing as site in charge to co-ordinate with GIPCL engineer and who shall bear overall responsibility for performance of the contract. Such person shall remain always available at site or site office allotted to the contractor at SLPP site. Contractor has to submit the authority letter and documentary proof for the same.
- (vii) The Contractor shall nominate the person/persons in writing who shall co-ordinate with concern GIPCL's department Engineer-In-Charge for daily entrusted job. They have to maintain daily records dully signed for the works carried out and duly certified by Engineer-In-Charge. The Contractor in co-ordination with the Engineer-In-Charge shall ensure the availability of adequate manpower to carry out the job satisfactorily on a daily basis. As per the instruction of Engineer-In-Charge they have to allot the work and execute the same in specified time limit.
- (viii) During execution of the works, one or more jobs may be required to be done simultaneously and the Contractor shall mobilize additional resources accordingly. Contractor shall responsible to carry out work as per schedule of work planning to complete scope of work in given contract period.





- (ix) During emergency or similar situations the Contractor shall be required to mobilize resources as per need within the period of 24 hours as directed by GIPCL. If the contractor fails to mobilize sufficient manpower to complete the job in time, GIPCL will execute the job through other agency at the risk and cost of the contractor with 10% supervision charges & the same will be recovered from the Contractor's bill.
- (x) During working in high risk area the workman must wear a suitable safety apron, safety belt, safety hand gloves and goggles. It is the contractor's/contractor's supervisor's responsibility to ensure it without fail.
- (xi) During emergency for work, the contractor has to enhance the site manpower as per the requirement to ensure the timely completion of work. For this, enhanced work shall be completed by deploying additional manpower with separate supervisor. Payment will be made on item rate basis only. The work during the emergency period is to be carried out round the clock. Contractor should mobilize sufficient number of manpower and execute the work in all shifts with independent manpower. Contractor should not continue the same manpower for more than 12 hours.

#### **B: TOOLS & TACKLES:**

- (i) All equipments and tools & tackles required to execute the contract are in the scope of the contractor. The contractor should ensure that equipments and tools & tackles are in healthy & working condition. All consumable items would be in the scope of the contractor.

**Note: If work is suffered due to want of sufficient manpower, equipments, tools & tackles, vehicles and/or required consumables then 25% of the total job cost including applicable GST will be levied as a penalty for each and every instance.**

- (ii) For proper execution of the work as per the scope, the contractor is required to maintain sufficient quantity of tools & tackles, equipments in good working condition at site as per day to day work load and emergency situations to complete the work in stipulated time.
- (iii) In case of breakdown of equipment, the contractor should work round the clock for putting back the area in service immediately within minimum time. In case of any emergency arising during night hours the contractor should be in a position to mobilize the manpower immediately within minimum time.
- (iv) Arrangement for lighting at the work spot has to be made by the contractor. He has to arrange all lighting equipment such as power cable, hand lamps. The contractor has to take prior approval for taking electrical power supply. The contractor should keep hand lamps of 24Volt for confined space and sufficient quantity of 240 Volt and halogen lamp for other area ensuring safety at work place
- (v) Pin sockets of IS standards should be used for all connections. For any accident take place & any damage to the equipment and/or injury to human due to carelessness in loose connection, contractors will be held responsible & liable for any recovery/actions.

#### **19. CLARIFICATION OF BIDDING DOCUMENTS**

If any Bidder requires any further information or clarification in the Bidding Documents, may notify the Company before one week of last date of submission of online Bid, in writing or by E-mail at the GIPCL's mailing address [khmistry@gipcl.com](mailto:khmistry@gipcl.com), [civilslpp@gipcl.com](mailto:civilslpp@gipcl.com) as indicated in the 'Invitation to Bids'. The GIPCL's response (including an explanation of the query) will be sent in writing or by E-mail to all prospective Bidders who have received the Bidding Documents.



**20. TIME SCHEDULE**

The basic considerations and the essence of the 'Contract' shall be the strict adherence to the time schedule for performing the specified 'Works'.

**21. UNDERSTANDING AND CLARIFICATION ON DOCUMENTS AND SPECIFICATION**

The Bidder is required to carefully examine the specifications and documents, all the conditions and matters work wise & cost wise. If any Bidder finds any discrepancies or omissions in the specifications and documents or is in doubt for any meaning of any part, he shall request in writing for an interpretation/clarification to the GIPCL or during site visit. All such interpretations and clarifications shall form a part of the Bid documents.

**22. PAYMENTS**

All the payments against the work order shall be in Indian currency and payable through RTGS (online payment) system only based on submission of required documents like bank mandate form with cancelled cheque

**23. POINTS TO BE CONSIDERED FOR QUOTING ONLINE PRICE BID**

- a The schedule of rates shall be read in conjunction with Instructions to Bidders, General conditions of contract, Special conditions of contract and Technical specifications and as specifically mentioned in item nomenclature.
- b The quantities given in the schedule of rates are estimated and payment will be made as per actual works carried out at respective item rates of work order.
- c The method of measurement of completed work for payment shall be in accordance with the method of measurement specified in the tender.
- d No separate amount shall be payable for use of auxiliary equipment incidental to or in day to day operation in the course of fulfillment of contractual obligation of the supplier.

**Note: It is desirable from interested bidders to submit the online tender offer at least two days in advance from the due date set for online submission of bid in order to avoid non-participation of e-tender due to probable technical problem in e-tender system/server**

**24. QUANTITIES**

The quantities specified are estimated and for tendering purpose only. Payment will be made, based on actual work done as certified by Engineer-in-charge of GIPCL.

Quantities of individual items may be revised during the course of contract period based on site requirement. Contractor shall not be entitled for any compensation on ground of such alteration in scope of work. GIPCL reserves the right to operate or increase/decrease quantities in each item or omit any item included in Schedule of Quantity at his discretion. Contractor shall have no claim, whatsoever, on grounds of loss of anticipated profit etc. on account of the same.



After commencement of the work, GIPCL, for any reason may not require to be carried out the whole/part of the work as specified in the tender, the ENGINEER-in-charge shall inform the fact for thereof to the CONTRACTOR and contractor shall have no claim for any payment or compensation whatsoever on account of any profit or advantage which he might have derived from the execution of the work in full but which he did not derive in consequence of the full amount of the work not having been carried out nor shall he have any claim for compensation by reason of any change having been made in the original specifications and instructions which shall involve any curtailment of the work as originally contemplated.

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## SECTION-B INSTRUCTIONS TO BIDDERS FOR ONLINE TENDERING & E- REVERSE AUCTION

SR. NO.	DESCRIPTION
1.	Tender documents are available only in electronic format and same can be downloaded from the website: <a href="https://tender.nprocure.com">https://tender.nprocure.com</a> or <a href="https://gipcltender.nprocure.com">https://gipcltender.nprocure.com</a> and It can also be viewed from Company's website <a href="http://www.gipcl.com">www.gipcl.com</a>
2.	Price bid should be submitted online through the website <a href="https://gipcl.nprocure.com">https://gipcl.nprocure.com</a> only. No physical submission of price bid will be entertained as it should be furnished on-line only
3.	Bidders who wish to participate in online tenders will have to procure / should have legally valid Digital Certificate (Class III) as per Information Technology Act-2000, using which they can sign their electronic bids. Bidders can procure the same from any of the license certifying Authority of India or can contact (n)code solutions- a division of GNFC Limited, who are licensed Certifying Authority by Government of India
4.	All bids should be digitally signed. The bidders are required to contact at the below mentioned address for detailed training on on-line tendering and also for requirement. (n) Code Solutions - A division of GNFC Ltd. 403, GNFC Info tower, S.G Road, Bodakdev, Ahmedabad – 380054 (Gujarat, India). Toll Free: <b>7359021663</b> Tel: 079-26857315/316/317 E-mail: <a href="mailto:nprocure@ncode.in">nprocure@ncode.in</a> , website: <a href="https://tender.nprocure.com">https://tender.nprocure.com</a>

**Interested bidders are requested to submit the online tender at least two days in advance from the due date set for online submission of bid in order to avoid non-participation in case of any technical issues (website and/or network) at last moments.**

### **E-REVERSE AUCTION:**

- i. GIPCL reserves the right to conduct E-Reverse auction through (n) Procure platform.
- ii. E-Reverse auction shall be conducted amongst (a) the lowest 50% eligible bidders (rounded to the next higher whole number) from the total bids received OR (b) Minimum three (03) lowest bidders, whichever is higher, shall be invited for participation in e-Reverse Auction through n-procure platform.
- iii. Opening Price (including GST), Decrement value and duration for the e-Reverse Auction shall be informed to the qualified bidders before start of e-Reverse Auction.
- iv. After e-Reverse Auction process, L1 bidder shall be decided on Lowest Total Contract Price (including GST).



- v. To participate in e-Reverse Auction, Bidders have to create e-Auction USER ID on website: <https://e-auction.nprocure.com> that the bidder shall be allowed to participate the e-Reverse Auction.
- vi. In case of any further information regarding online bidding or if a Bidder needs any assistance in accessing/ submission of online bid/ clarification or if training is required for participating in online e-reverse bidding, then the Bidder can contact the following office for assistance or training:

(n) Procure Cell, (n) code solutions-A division of GNFC Ltd.,  
403, GNFC Info tower, S.G. Road,  
Bodakdev Ahmedabad – 380054 (Gujarat)  
Toll Free: **7359021663**  
Phone No. 079-26857315 / 316 / 317,  
Fax: 079-26857321 / 40007533, Email: [nprocure@ncode.in](mailto:nprocure@ncode.in)

Bidder may visit <https://tender.nprocure.com> for information regarding e-tendering registration process.

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## SECTION-C GENERAL CONDITIONS OF CONTRACT

### 1. CONTRACT SECURITY DEPOSIT/ PERFORMANCE BANK GUARANTEE

As a Contract Security, the successful Bidder, to whom the work is awarded, shall be required to furnish a Performance Bank Guarantee (PBG)/Contract security deposit in favour of Gujarat Industries Power Company Limited for guarantee amount at ten percent (10%) of the "Contract Price (excluding taxes & duties)" from all Nationalized Banks or Axis Bank, ICICI Bank, HDFC Bank, Kotak Mahindra Bank, IndusInd Bank, RBL Bank, DCB Bank, Federal Bank, Bandhan Bank and Standard Chartered Bank in the format attached in the format attached in **SECTION-F (Annexure-B)** and it shall guarantee the faithful performance of the 'Contract' in accordance with the terms and conditions specified in these documents and specifications. Contract security deposit/PBG shall be submitted strictly within twenty-one days from the date of Lol or work order, whichever is earlier. The PBG/ Security Deposit shall be valid up to defect liability period of twelve months after the actual contract completion/expiry date. The Contract security/Guarantee amount shall be payable to the Company in Bidder's home currency without any condition whatsoever

GIPCL reserves the right to forfeit Performance Bank Guarantee (PBG)/Contract security deposit.

The Performance Bank Guarantee (initial security deposit) will be returned to the Vendor/Contractor without any interest at the end of the 'Defect Liability Period' after completion of contract and on fulfilling contractual obligations throughout the defect liability period. However, any delay in submission of SD will result in equivalent late release of entire SD after defect liability period.

Bid security/EMD should be refunded to the successful bidder on receipt of Performance security.

### 2. RECOVERY CLAUSE

- (i) In case of any damage of equipment/machinery due to negligence of contractor or any other reasons attributed to contractor the decision of Engineer-in-charge regarding the amount of recovery shall be final and binding subject to a maximum of 10% of contract value 10% of contract value, including GST . Recovery will be affected from the monthly bills and/or retention money/security deposit.
- (ii) If the contractor fails to execute the work as per directions of Engineer (I/c) within the time frame given in work order and as per day to day instructions by Engineer-in-charge, GIPCL shall get the work done by third party at the risk & cost of the contractor with 15% additional overhead charges of GIPCL. including GST.

### 3. DEDUCTIONS FROM CONTRACT PRICE

All costs, charges or expenses that GIPCL may have paid, for which, under the contract the contractor is liable, shall be recovered by the GIPCL. The contractor shall pay all such claims within 15 days of claim, failing which the same shall be deducted from the bills of contractor.



#### **4. TERMINATION OF CONTRACT BY GIPCL**

Contractor shall be responsible to complete the jobs within agreed time schedule and in case contractor fail to complete the job, GIPCL shall recover from his bill, Security Deposit and / or whatsoever for expenses incurred to complete the job with additional 15% overhead charges.

In case if contractor's services are not found satisfactory with respect to mobilization, time bound activities, workmanship & safety (OHSAS policy of GIPCL) then GIPCL has right to terminate the contract at any time by giving him 15 days advance notice without assigning any reason and will make the alternate arrangement at the risk & cost of contractor. GIPCL may terminate the contract after due recoveries of pending jobs/damages after giving 15 days advance notice to the contractor if any of the following events occur

- i. Contractor is adjudged as insolvent.
- ii. Contractor has abandoned the contract.
- iii. Contractor fails to proceed with the work with due diligence as per requirements of the contract.
- iv. Contractor has neglected or failed persistently to observe or perform any of the acts, matters or things, which as per the contract are to be observed and performed by the contractor.
- v. Contractor repetitively violating the safety norms for more than three incidents.
- vi. Any major contradiction of applicable labour laws.
- vii. Any major deviations from contractual terms and conditions including quality of job.
- viii. GIPCL reserves the right to terminate the contract without giving any reason whatsoever and forfeit the PBG.

#### **5. FAILURE & TERMINATION**

If the CONTRACTOR after receipt of written notice from the GIPCL/ ENGINEER requiring compliance, with such further drawings and / or the GIPCL /ENGINEER instructions fails within seven days to comply with the same, the GIPCL /ENGINEER may employ and pay other agencies to execute any such work whatsoever as may be necessary to give effect thereto and all costs incurred in connection therewith shall be recoverable from the CONTRACTOR by the GIPCL on a certificate by the GIPCL/ENGINEER as a debt or may be deducted by him from any money due or to become due to the CONTRACTOR.

If the contractor fails to execute the work or fails to mobilize the resources and equipments as per directions of GIPCL / ENGINEER within the time frame given and/or violating the GIPCL's safety rules & regulations, ENGINEER/ GIPCL shall get the work done by third party at the risk & cost of the CONTRACTOR with additional 10% overhead charges of GIPCL and all costs incurred in connection therewith shall be recoverable from the CONTRACTOR by the GIPCL /ENGINEER as a debt or may be deducted by him from any money due or to become due to the CONTRACTOR.



## **6. SETTLEMENT OF DISPUTES**

- a. Any disputes or difference of opinion between parties arising out of the contract to the extent possible shall be settled amicably between the parties. If amicable settlement cannot be reached all the disputed issues shall be resolved through arbitration before a Sole Arbitrator appointed by Managing Director, GIPCL according to the provisions of The Arbitration And Conciliation (Amendment) Act, 2019, as amended from time to time. The place of arbitration shall be at Vadodara/ Surat or any other place within state of Gujarat
- b. Work under the contract shall be continued by the contractor during arbitration proceedings unless GIPCL shall order suspension thereof or any part thereof in writing or unless the matter in such work cannot possibly be continued unless the decision of the Arbitration proceedings is obtained.

## **7. INTERPRETATION OF CLAUSE**

In case of disputes as regards interpretation of any of the clauses or specification, the decision of General Manager (SLPP) - GIPCL will be final and binding on the contractor.

## **8. EMPLOYEE'S COMPENSATION INSURANCE**

Contractor shall take all risk Insurance Policy to cover all his workmen/employees, staff applicable under the Employee Compensation Act 1923 or any amendment thereof as also insurance cover for third party liability. The contractor shall keep the GIPCL indemnified from all liabilities arising out of his action in pursuance of this contract. The E. C. Policy should be obtained from Surat Jurisdiction and shall be assigned to GIPCL. EC policy should cover the specified contract period.

Contractor shall also obtain additional off-duty coverage insurance policy for all his workers.

## **9. STATUTORY REQUIREMENTS**

### **a. COMPLIANCE OF LABOUR LAWS**

The contractor shall at his own cost comply with the provision of labor laws, rules, orders and notifications whether central or state or local as applicable to him or to this contract from time to time. These Acts/Rules include without limitation of the followings.

1. Contractor shall be solely responsible and shall fully comply with all the provisions of all the labor laws applicable such as but not limited to the Minimum Wages Act, 1948, Contract Labor (Regulation & Abolition) Act 1970, Factories Act, 1948, Industrial Dispute Act 1947, Workmen Compensation Act 1923, Interstate Migrant Workmen Act 1979, Equal Remuneration Act with Rules, Order and Notifications issued/made there under from time to time.
- 2 All other Acts, Rules/Bye-Laws, Orders, Notifications etc. present of future applicable to the contractor from time to time for performing the contract job.
  - 2.1 The Contractor shall provide and be responsible for payment of Wages, Salaries, Bonus, Social charges, Insurance, Food, Accommodation, Transport, Medical and Canteen facilities and other statutory privileges and facilities to his personnel as per law/rules/regulations and orders of the





- Central Government, State Government, Local Authorities or other authorities as are in force from time to time. All employees of the Contractor shall be employee of the Contractor.
- 2.2 The contractor shall have a valid license obtained from Licensing Authority under the Contract Labor (Regulation & Abolition) Act-1970 at the time of execution of the contract covering all his employees working at Colony/SLPP site and furnish the same failing which GIPCL may terminate the contract at its sole discretion.
  - 2.3 The Contractor shall at the time of execution of the contract have a EPF Code Number obtained from the Authorities concerned under the Employees Provident & Miscellaneous Provisions Act, 1972 and remit contributions in respect of the employees employed by him at Colony/SLPP Site to the P.F office concerned every month failing which GIPCL will recover from the outstanding payment to the contractor from GIPCL.PF code of Gujarat region should be taken.
  - 2.4. The Contractor shall maintain all records/registers required to be maintained by him under various labor laws mentioned above and produce the same before the Statutory Authorities whenever required.
  - 2.5 The Contractor shall also submit periodical reports / returns to the various statutory authorities such as the Contract Labour (Regulation & Abolition) Act-1970, Employees Provident Fund Act etc. Under intimation to HR& Admn. Dept.
  - 2.6 The Contractor shall not pay less than the Minimum Wages notified by the Government from time to time to his employees of corresponding categories.
  - 2.7. The Contractor shall be responsible for payment of overtime wages to his workmen, if any, in case they are required to work beyond the prescribed hours under law as per applicable rates.
  - 2.8 The contractor shall take Workmen Compensation Insurance Policy for all his employees working at Colony/SLPP. The contractor shall indemnify the company against any liability due to any work injury or accident to any of its employees.
  - 2.9 The Contractor shall in the event any of his workmen / employee sustains any injury or disablement due to an accident arising out of and in the course of his employment, provide necessary medical treatment and pay compensation as applicable, required under the Workmen's Compensation Act, 1923.
  - 2.10 If any of the persons engaged by the Contractor misbehave with any of the officials or the Company or commit any misconduct with regard to the property of the Company or suffer from any serious communicable disease, the Contractor shall replace them immediately.
  - 2.11 The Contractor shall not engage / employ persons below the age of 18 years. Employment of women shall be strictly according to applicable laws.
  - 2.12 GIPCL will have right to deduct and disburse the claims of the individual / parties being a principal employer on any account whatsoever in relation to their employment with the contractor. The Security deposit will be released to the contractor at the end of the contractual tenure subject to an undertaking by the contractor that in the event any of his workmen or the heirs of workmen puts up a claim for recovery of money due to him from the contractor before the appropriate authority under the I.D.Act 1947 or under any other labor laws or for compensation under the Workmen's Compensation Act, 1923 and the appropriate authority has given a



- direction for making payment the contractor will meet the same or indemnify GIPCL if in the event GIPCL pays it as Principal Employer.
- 2.13 The contractor shall make payment of wages to his employees on fixed date within the period specified under the applicable Law, in presence of representative of the company. He will submit a true copy of wage sheet, attendance register and P.F. remitted challans on monthly basis to HR&A dept. for verification and record.
- 2.14 The Contractor shall provide Safety items / kits to his employees such as safety shoes, goggles, ear plugs, hand gloves, safety belts etc., if any, required under the law.
- 2.15 The contractor shall conduct pre-induction and periodic medical checkup of his workmen as per applicable laws.
- 2.16 The contractor shall be solely responsible for any accident caused to his workers and should adhere to all rules / regulations as per labor laws of Government and other statutory laws as applicable.
- 2.17 The contractor should register himself under the Contract Labor Act, Employee Compensation Act and PF Act (Code no. to be mentioned) and submit the copy of registration certificate and should possess the same from the date of commencement of work, failing which the contract is liable to be cancelled. The E.C. Policy copy should be submitted to the GIPCL before commencement of the work and Labor License should be obtained within one week from the date of issue of form-V. Contractor should apply for Form-V immediately after receipt of LOI. A copy of Labour License shall be submitted to GIPCL, HR & A Department.
- 2.18 Contractor shall have to insure his workmen /supervisors etc. under Group Insurance scheme.
- 2.19 The Contractor shall be responsible for compliance of all statutory rules, regulation, act enforced from time framed by the government such as Factory Act, Employee Compensation Act, payment of 'Wages Act', Minimum Wages Act', Provident Fund Act, All Labor Laws Act in respect of employees engaged by him for the work and shall have to maintain necessary records. In case any amount becomes due to be payable by him to his employees or to the Government under the above rules, regulation, Acts, GIPCL reserves the right to recover the same from the running bill of the contract.
- 2.20 Documentary evidence of deposit of PF paid shall have to be produced by the contractor along with the next bill.
- 2.21 Records as per the provisions of various statutory Acts will have to be maintained by the contractor and submitted as and when required.
- 2.22 All employees of contractor should maintain due discipline and respect local sentiments. GIPCL reserves the right to direct the contractor to remove any such person who does not comply with it.
- 2.23 The list is indicative in nature and not an exhaustive one. Any amendment/alteration/Notifications or addition to the existing Law or a new statute shall automatically and immediately become applicable.
- 2.24 **Annual Health Check Up:** - As per statutory requirement, Contractor has to inform workmen deployed at site for annual health check up as per schedule prepared by HR&A department.

#### **b. LEGAL ASPECTS**

1. Contractor shall maintain all register required under the Labour Laws and make the payment as per the Minimum Wages Act to the workers employed by him.



2. Contractor shall obtain requisite license to carry out this contract under the provisions of Contract Labour Act, 1970 and maintain necessary records and registers under the said Act.
3. Contractor shall submit a copy of each of the registration certificates with respect to Employees Provident Fund and Employee Compensation Act within one week time, from the date of award of this contract.
4. Contractor's employees, agent or sub-agent shall not smoke or light anything within the premises of the GIPCL and carry match box / lighter or any other explosive and /or inflammable material inside the plant.
5. Contractor shall abide by all the statutory rules and regulations like Labour Laws etc.
6. Contractor shall issue an appointment order to each casual labourer stating therein the nature of job to be performed by him and fix time for which the concerned labourers are likely to be deployed. Contractor shall also issue a temporary identity card specifying the period for which the labourer has been deployed.
7. Contractor is fully liable for the persons engaged by him for above work; however, GIPCL reserves the right to deduct any amount legally justified towards any liability not fulfilled.
8. Contractor shall indemnify GIPCL from any liabilities arising out of the employment of the manpower.
9. If the contractor fails to complete the allocated job within specified time frame, GIPCL shall get the work done by third party at the risk and cost of contractor.

**10. PAYMENT OF WAGES**

Contractor shall be responsible for compliance of all statutory rules, regulation, act enforced from time framed by the government such as Factory Act, Employee Compensation Act, payment of 'Wages Act', Minimum Wages Act', etc in respect of employees engaged by him for the work and shall have to maintain necessary records. In case any amount becomes due to be payable by him to his employees or to the Government under the above rules, regulation, Acts.

In case any amount becomes due to be payable by him/her to his employees or to the Government under the above rules, regulation, Acts, GIPCL reserves the right to recover the same from the running bill of the contract.

**11. ACCIDENT TO WORKMEN**

Contractor shall be fully responsible for injury or death of any of your or third party workmen due to any act omission / indiscretion on your part while undertaking the work and contractor shall fully abide by the statutory requirements of the employee's compensation act. GIPCL shall not be liable for any compensation due to accident, death or injury to any of contractor's workmen or any third party due to negligence, act or omission on your part.

**12. LIGHTING**

Necessary illumination at works area will be provided by GIPCL.

**13. NIGHT/SUNDAY/HOLIDAY SHIFT**

The contractor shall depute qualified and adequate resources in night shift/Sunday/holidays for any emergency job, which may come up at night/Sunday/holiday.



**14. SAFETY ASPECT**

Contractor shall observe all the safety and security rules and regulation of the GIPCL which are at present in force and which may come into force during the pendency of the contract. Any violation of any rules and regulations will entail immediate termination of the contract.

When contractor moves his lifting tools and tackles to the plant area, required test certificates as per the Factory Act 1948 and the state factories rules has to be submitted to safety Deptt. Safety Deptt. will check the certificates and if found okay, then only materials will be allowed to enter inside the plant. Material inward gate pass will be made only after certification from Safety Deptt. Security Deptt. will inform to Safety Deptt., as & when such tools and tackles brought at the gate for making entry in the maintenance site.

The contractor has to submit the list of required safety gears along with safety equipments available with him to safety Deptt. Safety Deptt will check for quantity and quality of the safety gears and then allowed permission of work. Poor quality material will not be allowed to take inside the Plant. If quantity of required safety equipments is not satisfactory, contractor will not be allowed to carry out the work using such safety gears inside the Plant for the work.

**15 GENERAL SAFETY CLAUSES**

1. The Contractor shall observe and comply, with regard to his workmen working at the SLPP site, the safety norms as per the safety operating standards.
2. The Contractor shall ensure that his workmen are informed and trained regarding the safety standards to be adopted while operating within the SLPP Plant & Mines premises and the Contractor shall brief them regarding the same and use of the Personal Protective Equipment ('PPE').
3. The Contractor shall issue safety shoes and safety helmet of IS standard to all his workmen immediately on execution of the work and the contractor shall ensure that his workmen wears the protective equipments at all times during the work operation. Following brand of the safety shoes and helmet shall be issued to contract workmen. Contractor shall issue safety shoes every year.

**Helmet :**

Sr No.	Model	Company	Specifications
01.	Tough Hat, HP-TH	Sure Safety	IS : 2925 – 1984, ANSI / ISEA Z89.1-2009
02.	V-Gard	MSA	
03.	PN 521 - Shelmet	Karam	

**Safety shoes :**

SR. No.	Name of Manufacturer	Model
1	Acme Fabrik Plast Co.	SSTEELE (Strom) – Double Density
2	Acme Fabrik Plast Co.	TRIMAX(Adjacent) – Double Density
3	Favourite Safety Products.	Waves Nile D/D
4	Favourite Safety Products.	FSP Nile DD

4. Other safety gears like ear plug, dust mask, hand gloves, safety goggles, gum boots, full body safety uniform and belts, safety net etc. shall be issued and used as per the job requirements. Safety helmet shall be of YELLOW COLOUR ONLY.



- Contractor will procure safety shoes & safety helmet from a reputed company with at least 12 months' guarantee and shall produce the guarantee certificate and IS standard certificate to the safety department. Contractor should purchase safety shoes of reputed brands. Safety shoes will be issued every year. IS certificate and guarantee certificate must be obtained from the vendor and submitted to the Safety department. Safety shoes should be heat, water, oil and chemical resistant, having an anti-slippery sole of 15298- 2002 make.
5. It is the duty of contractor to ensure that his workmen are wearing required PPEs as per work requirement. Contractor should ensure that their workers are wearing Safety helmet, safety shoes, dust mask, goggles, ear plug etc. at all times when they are at work throughout the contract period. The contractor has to maintain the PPE issue registers with signature of workmen.
  6. Contractor will reissue these PPEs in case of damage or misplacement of the same. Replacement shall be made immediately.
  7. The contractor shall be responsible for providing first aid or emergency medical help and treatment to his workmen in the event of any accident or injury.
  8. If it is observed that contractor is not issuing required PPEs timely and that of required quality, GIPCL will issue the required PPEs to contract workers and back charge the same with 25% overhead charges of GIPCL, plus applicable GST as per extant GST Laws.
  9. All lifting tools and tackles shall be duly certified by competent person in conformity with the statutory requirements and certificate in form no. 10 as per rule 60 of Gujarat Factories Rules, 1963 and section 29 of the Factories Act, 1948 shall be submitted every year before using such tools and tackles. In case of purchase of new lifting tools and tackles, form no. 10 as per the said rules shall be submitted before they are taken into use. All lifting tools and tackles shall be of reputed make having International manufacturing standard and shall be maintained in proper and workable condition.
  10. The Contractor shall nominate one Safety Officer with required qualification for supervising the daily job/ shutdown jobs for observing and maintaining the safety aspects at site. He is solely responsible for any safety measures during maintenance work. He has to ensure that all the workmen working at site are equipped with essential PPE's and proper safety arrangement is made at the SLPP site.
  11. After mobilization of any tools & tackles to site, which includes chain pulley blocks, D-shackles, wire ropes, winch machines, Mobile crane, Hydra etc. shall be offered for inspection with all above statutory test certificate before using at site for any work. They should use all tools and tackles only after certification by GIPCL representative/safety officer.
  12. When working at height, working on ceiling or roof covered with fragile materials, full body harness safety belt, ladders and crawling boards, fall arrester, etc. shall be used to prevent accident. Further, during working on height, contractor should arrange proper scaffolding of still pipes, safety net, full body safety belt, fall arrester system etc. Advice and instructions of engineer in charge/ safety in charge shall be strictly complied with in this regard. All necessary safety precautions shall be taken by the contractor to prevent accident and personnel injuries while working on height.
  13. Flash back arrestors made of reputed manufacturer shall be provided on cutting torch, on DA cylinders and on O2 cylinder. Cylinder caps also required for handling the cylinders at the work at height area. Gas cylinders shall be transferred through gas cylinder trolley only with cylinder cap and stored up right (vertical) position only. All gas cylinders shall be hydro tested / certified as per gas cylinder rules 2004. Gas cylinders shall be stored, handled as per gas cylinder rules 2004.



14. All vehicles shall be operated by licensed drivers only. All vehicles' PUC to be tested as per Government approved RTO guidelines. All Vehicles must be parked in Parking space designated by GIPCL. If any vehicle is found inside the plant premises other than the parking area such vehicles shall be handed over to Security dept. and their entry shall be cancelled for movement inside the plant premises with immediate effect.
15. All electrical equipment shall be in good condition and free from any defect. Electrical tools & equipments i.e. welding machine, grinding and drill machine etc. may be checked by the electrical engineer of the contractors regularly, every six month at least and report to be submitted to concerned HOD and safety depts.
16. During hot work, contractor will use fire curtains like asbestos sheets or fire blankets to prevent falling and spreading of sparks and hot material on and around the work area. Contractor will procure and use such items. ELCB / RCCB shall be provided with rating of 9-30 milli amperes on welding machine and all portable power tools.
17. The contractor shall fill – up Incident notification form (S-I), Incident Investigation form (S-II) and near miss report within time limit as specified in forms, if any accident, Incident, near miss occurred while working at SLPP site.
18. Major AMC / ARC contractor (Where the man power strength is more than 50 and above) should appoint / nominate one qualified safety officer and he shall be responsible for addressing all the safety related aspects of execution of contract jobs and he will in close co ordination with safety officer of SLPP and attend all safety related meeting such as safety committee, on job safety training etc. Where the contractual man power is less than 50, the site incharge of the contractor will act as a safety officer and he will perform all the duties of safety officer as mentioned above.
19. No loose connection / joints allowed in electrical cables during performance of any kind of job.
20. Safety shoes to be issued to female employees also.
21. All the vehicles shall be fit as per RTO guidelines and valid fitness certificate is required as per RTO guidelines.
22. The Contractor's nominated safety officer shall be imparted regular on-job safety training like tool-box talk etc. and submit a record of such training in safety dept, respective dept and HR&A dept.
23. The Contractor shall comply all the new requirements related with safety as informed by the HOD / Safety department from time to time.
24. Penalty to be imposed for Violation of safety norms is proposed as follows:-  
 The Contractor & Contract workmen shall strictly adhere to Safety standards / Guidelines as per practices. The list provided below is an indicative list to explain the principles behind safety practice. If the contract workmen fail to comply with safety standards as per category A, B & C below, penalty shall be levied on the contractor as per the table mentioned below:

Category	Classification	Examples / Cases	Penalty
A	PPEs Related	Working without helmet, shoes, safety belt, gloves etc.	Rs.100 /- per instant.
B	WI Related	Failure to adhere to HSE guidelines/plans, careless attitude in material handling, Machine being used with	<ul style="list-style-type: none"> <li>• Rs.500 /- per instant.</li> </ul>



		<p>damaged machine guard, unsafe electrical work - workout plug top/improper electrical joints/cables lying on ground, electrical equipment working without proper earthing, machine being used without machine guard, Welding machine without ELCB / RCCB of proper rating, Gas cylinder without test certificate, Cylinder cap, NRV / Flash back arrester, Cylinder trolley etc.</p>	<ul style="list-style-type: none"> <li>• After three incidence, Per incidence Rs.2500/-</li> <li>• Continuous unsafe acts will disqualify the contractor from further participation in tender of GIPCL-SLPP.</li> </ul>
		<p>Unsafe working practices at height more than 3 meters</p>	
		<p>Working without permit or non-compliance with permit conditions like hot work, height work etc. as applicable, lifting tools and tackles being used without third party inspection certificates in form no. 9/10 as per Factory Act – 1948 etc..</p>	
C	Unsafe Practices	<p>Breach of safe practices by a particular person repeatedly for three times.</p>	<p>Suspend the entry gate pass for one week.</p> <p>After two suspensions his gate pass will be cancelled.</p>

Penalty so levied against the contractors and company employees will be used during the observation of National Safety Day.

**The contractor, workmen following good safety practices in their work area continuously will be rewarded / honored on National safety day.**

**25. Electrical safety**

- All the electrical apparatus including welding machine (either 3-phare or single phase) should be provided with Earth Leakage Circuit Breaker (ELCB/RCCB/RCBO) of 30mA rating.
- Bidder should ensure periodic checking of ELCB provided in their electrical apparatus.
- Bidder should ensure that there should not be any joint in the power supply cable of any machine. All cables should be in good condition with no bare insulation or frayed wires



- Any power supply switchboard/extension boards brought by Bidder should have ELCB of 30mA rating and it should have sockets along with 3-pin plug
- Any type of cable brought by Bidder should not have any joint and should be of sufficient capacity for the respective job.
- Bidder to bring their own 24V rating portable hand lamps along with cable of (apparatus should be having 230V / 24V transformer) for the temporary lighting arrangement required at site for the respective jobs.
- Bidder should bring sufficient qty no. of temporary light fixtures (230V or 24 V as per requirement of job/contract) , extension boards, cables to draw supply from nearest power point.
- Hand-held and portable machines shall be equipped with a built-in switch to switch off power in case of emergency
- Bidder to ensure healthiness of their electrical equipment whenever brought to GIPCL site and get them tested / verified by GIPCL Electrical Department representatives before start using.
- Bidder to ensure - All portable electric apparatus shall be regularly examined, tested and maintained to ensure that the apparatus and leads are in good order.
- Only three-core cable shall be used for single phase operated tools with the third core connected to earth.
- Ensure that all metallic portable appliances are provided with 3 pin plug and socket connections with third pin be connected to the ground terminal where ever possible. Also, the metal work of the apparatus is effectively earthed.
- All cables and connections should be sound and of adequate capacity and properly insulated while using any welding machine and other power connections.
- The earthing arrangements should be properly made with earthing clamps or a bolted terminal while using any welding machine
- Electric holders when not in use, should be placed on an insulated hook or the holders should be fully insulated while using any welding machine
- Whenever the welder stops or leaves work for any appreciable time, the power supply to welding machine shall be effectively disconnected while using any welding machine
- GIPCL will provide either single phase OR 3-phase 3 wire power supply from the nearby point at job site. Bidder to supply the required cable between GIPCL power supply point to equipment brought by Bidder for the specified job. Further, if Bidder's equipment requires 3-ph 4 wire supply then they should derive 3-ph 4 wire supply from GIPCL 3-ph 3 wire supply system by incorporating sufficient capacity transformer. Like for hydro jet cleaning system, mixer machine, induction heating machine, SR machine etc., GIPCL will provide 3-ph 3 wire power supply.
- Cable between welding machine to GIPCL power supply point should have cable TOP plug towards GIPCL power supply point of Make BALS having rating as 63 Amp.

**Contractors not following above electrical safety points at any point of time are liable to penalty and their machine/ apparatus shall be seized by GIPCL.**

## **16. REJECTION OF WORK**

If, as a result of inspection, examination or testing, the GIPCL's Representative/Engineer decides that any materials, work or workmanship is defective or otherwise not in accordance with the Contract, the GIPCL/Engineer/ GIPCL's Representative may reject such plant, materials, work or workmanship and shall notify the CONTRACTOR promptly, stating his reasons. The CONTRACTOR shall then promptly make good the defect and ensure that the rejected item complies with the Contract. If Contractor failed to rectify the rejected





work or workmanship, GIPCL/Engineer reserves the right to deduct or withhold amount against rejected work or Workmanship. CONTRACTOR shall not entitle for any claim or release of hold payment until rectify the defect up to satisfactory of GIPCL. If Contractor failed to rectify any such defective work or workmanship, GIPCL reserve the right to rectify at risk and cost of the CONTRACTOR and deducted by the GIPCL from any amount due, or to become due, to the CONTRACTOR's dues.

If the GIPCL/Engineer/GIPCL's Representative requires such materials, work or workmanship to be retested, the tests shall be repeated under the same terms and conditions. If such rejection and retesting cause the GIPCL additional costs for the traveling and lodging costs of GIPCL/Engineer's personal for attending the retest, such costs shall be recoverable from the CONTRACTOR by the GIPCL and may be deducted by the GIPCL from any amount due, or to become due, to the CONTRACTOR.

#### **17. GENERAL TERMS AND CONDITIONS:**

- a. All tools & tackles, labours, equipments, approved quality materials, consumables, tools & tackles etc... to execute the contract are in the scope of the contractor. The contractor should ensure that tools & equipments are in healthy condition.
- b. The decision of the Engineer-in-charge shall be final and binding on the contractor for defining the terms and condition included in this contract.
- c. If the work is not found satisfactory, Engineer-in-charge reserves the right to take suitable action.
- d. Contractor shall depute full time site experienced supervisor They shall coordinate with GIPCL engineer and shall bear overall responsibility of contract including joint measurement, billing etc. Such person shall function from site office of contractor at SLPP.
- e. Contractor shall also nominate one safety supervisor at site and shall submit nomination of safety supervisor in writing before commencement of contract. Safety supervisor shall arrange small safety talk on every day morning or whenever required with all workers working under this contract. He shall coordinate with concern department's Engineer-in-charge on daily basis and report daily observations, tool-box talk records etc. The work shall not be allowed without deploying safety supervisor and a penalty equal to Rs. 1,000/- per day absent of safety supervisor shall be levied from Contractor.
- f. Contractor shall strictly follow the existing work permit system of the GIPCL as applicable and any future revisions.
- g. The contractor has to take EC insurance policy for their workmen. The contractor has to submit labour license and PF account number to the Engineer-in-charge before start the work.
- h. The contractor has to do the job timely. GIPCL shall not compromise in delay. In case of delay of work without any valid reason, the GIPCL reserves the rights to carry out the work by deploying other agencies at the risk & cost of contractor with additional 10% overhead charges.
- i. Contractor shall mobilize the resources as per need within the period of four hours. If the contractor fails to mobilize sufficient resources to complete the job in time, GIPCL will execute the job through other agency at the risk and cost of the contractor with additional 10% overhead charges.
- j. Contractor should mobilize all resources for efficient & smooth execution of contract within seven days from the date of issue of Letter of Intent/Work Order.
- k. The prices / item rates quoted shall remain firm till completion of the contract and any agreed extensions thereafter and shall not be subject to any escalation, idle



charges for labour, machinery, overhead expenses etc... due to any reason whatsoever. No price escalation / idle charges shall be entertained due to delay in work on unavailability of work front, non-issue of work permit, holding of work permit for any reason, unavailability of contractor's supervisor, unavailability of contractor's safety supervisor, violation of safety rules, unsafe act by any of contractor's worker, negligence & ignorance of safety & quality instructions of GIPCL Engineer-in-charge or any other reason whatsoever.

- i. Contractor must fulfill all the safety regulations and to take safety measures to avoid hazards. Contractor shall arrange all standard adequate healthy safety PPEs like but not limited to approved quality safety shoes & safety helmets, standard dust masks, safety goggles, etc... as required and shall use exclusively under this contract for all the time during working at specified locations failing which, the Engineer-in-charge may hold the work and will take necessary action including penalty as decided. If the contractor repeatedly violates safety rules/regulations (more than three successive incidents), Engineer-in-charge may take necessary action against the contractor, including appropriate financial penalty (as per clause no. 15) and/or termination of contract.
- m. One or more jobs may be required to be done simultaneously and contractor shall mobilize additional resources accordingly.
- n. Timely completion of all jobs and works shall be the essence of this Contract. Contractor should closely monitor each activities and complete the jobs as per the time given by and under the supervision of the Engineer-In-charge and shall ensure that sufficient manpower is deployed for the same.
- o. The contractor has to complete the works as per the planning schedule and their respective supervisor has to interact with Engineer In Charge for PTW (Permit to work), work instruction, Return of permit whichever is required as applicable.
- p. The contractor has to submit daily reports showing work carried out with details of available manpower, tractors etc.
- q. Any job other than the listed jobs in work order shall be executed by the contractor on instruction from GIPCL and payment shall be made to the contractor on respective item rate only.
- r. The Government of India has enacted the Micro, Small and Medium Enterprises Development Act, 2006 (the "Act") and the Act has come into force from October 2, 2006. The Bidder shall confirm whether your organization is registered under the Micro, Small and Medium Enterprises Development Act, 2006. If your organization is registered under the Act, please specify the category i.e., Micro Enterprise, Small Enterprise or Medium Enterprise under which it is registered and kindly attach a copy of your registration certificate.
- s. The Bidder shall provide details of registration along with copy of the registration certificate issued by the District Industries Centre/Department of Industries, etc of the respective State Government. It is to be noted that large scale industries and trading firms have been excluded from the purview of the Act.
- t. GIPCL is an ISO 9001, ISO 14001, OHSAS 18001 & ISO 50001:2011 (EnMS) certified company, and GIPCL gives extreme importance to maintain these global standards. Contractor shall be required to observe these standards while working with GIPCL. Contractor should ensure that his workmen/labour work in accordance with them.

## **18. CONTRACTOR'S SUPERVISION**

The contractor shall, during the whole time the work is in progress, employ a qualified experienced site-in-charge of the works with adequate experience in handing of jobs of this nature and with the prior approval of the GIPCL / ENGINEER. Such in-charge shall be constantly in attendance at the site during



working hours. During CONTRACTOR'S supervisory engineer absence during working hours, if unavoidable, and also beyond working hours, when it may be necessary to give directions, orders may be given by the ENGINEER / GIPCL and shall be received and obeyed by the CONTRACTOR'S superintendent or Foreman who may have charge of the particular part of the work in reference to which orders are given. If requested to do so, the ENGINEER /GIPCL shall confirm such orders in writing. Any directions, instructions or notices given by the ENGINEER / GIPCL to him, shall be deemed to have been given to the CONTRACTOR. The representative of the CONTRACTOR shall have all necessary powers to receive materials from the GIPCL, issue valid receipts for the same, engage labour or purchase materials and proceed with the work as required for speedy execution.

None of the CONTRACTOR'S Superintendents, engineers, supervisors or labour should be withdrawn from the work without due notice being given to the GIPCL / ENGINEER; further no such withdrawals shall be made if in the opinion of the GIPCL / ENGINEER such withdrawals will jeopardize the required pace of progress / successful completion of the work.

The CONTRACTOR shall employ in or about execution of the work only such persons as area careful, skilled and experienced in their respective trades, and the GIPCL shall be at liberty to object to and require the CONTRACTOR to remove any person employed by the CONTRACTOR in or about execution of works who in the opinion of the ENGINEER misconducts himself or is incompetent or negligent in the proper performance of his duties and all such persons shall not again be employed upon the works without the prior permission of the GIPCL.

Neither the CONTRACTOR and the PURCHASER nor the ENGINEER shall hire or employ any employee of the other party except by mutual consent.

**19. CONTRACTOR TO REMOVE ALL OFFENSIVE MATTER IMMEDIATELY AND CLEAN-UP.**

All loose materials, wastage, packing materials, cut pieces or other matter of an offensive nature shall not be deposited on the surface, but shall at once be carted away by the CONTRACTOR to some pit or place provided by him away from the site of work and approved by local authorities.

As a part of the work included in this contract, the CONTRACTOR shall completely remove and satisfactorily dispose of all temporary works to the extent directed. He shall tear down and dispose of all temporary works, shall remove or grade, to the extent directed, all plant and equipment, shall satisfactorily dispose off all rubbish resulting from the operations under this contract and shall do all work necessary to restore the territory embraced within the site of his operations to at least as good order and conditions as at the beginning of the work under this contract.

**20. FACILITIES TO BE PROVIDED BY GIPCL**

- A.** The Company shall provide the following facilities to the Contractor at the site:
- a. Electricity & water at nearest available one point. Further distribution to be done by contractor at their cost.



- b. Quarter/room & food for supervisors/engineers on chargeable basis in GIPCL's township as available. Food on chargeable basis at GIPCL's Industrial Canteen as available. If not available, contractor to make his own arrangement for lodging and boarding locally or as appropriate at his cost. Workshop facility as available at Plant premises only. However contractor may visit the workshop to ensure the existing facility. For the facilities other than available, contractor has to carry out the job outside at their own cost.
- c. Workshop facility as available at site only. However, contractor may visit the workshop to ensure the existing facility. For the facilities other than available, contractor has to carry out the job outside at their own cost.
- d. Space for contractor's office & store as decided by GIPCL based on availability.
- e. First aid facilities as available on chargeable basis. If not available contractor to make his own arrangement for the same locally or as appropriate at his cost.

Apart from the above, no other facilities shall be provided by GIPCL.

- B. GIPCL shall also conduct an orientation program appraising the workmen regarding the safety norms and measures to be observed during work operations at the colony/plant site.

## **21. WORK MEASUREMENT/CERTIFICATION**

- a. The work to be performed being a specialized nature, the contractor should be fully conversant with modern practices and should be able to carry out works independently of bituminous road work. The contractor shall therefore be required to engage effective personnel to undertake the work as per specifications and requirement.
- b. Contractor should maintain one computer with printer for keeping daily records and maintain the data.
- c. All the work measurements shall be jointly recorded in a measurement sheet/register/relevant documents by the contractor / authorized representative of the contractor and the Engineer-in-charge. The measurements shall be clearly written indicating date of measurement, location, reference to drawings, if any, and jointly signed.
- d. The Contractor shall be required to furnish satisfactory job completion report to GIPCL. The submission of report should be on daily basis, the bill payment shall be released based on the certified reports of the works.
- e. Inspection of work will be done by Engineer-in-Charge or his authorized representative. If the work is not found satisfactory Engineer-in-charge reserves the right to take suitable action and shall be binding to the contractor.

## **22. BENEFIT PAYABLE IN CASE OF ACCIDENT OCCURRING OUTSIDE PREMISES OR BEYOND THE COURSE OF EMPLOYMENT**

The Contractor shall provide an insurance coverage (Medical + Death Benefit) for sum of Rs. 01/-Lakh to all his workmen/labour deployed at GIPCL-SLPP site for the accident taking place anywhere outside the Company premises or at any place when the workman is not in course of his employment.



**23. FORCE MAJEURE**

The performance of the obligations herein contemplated may be suspended without incurring the penalty in the event of the subsistence of Force Majeure conditions. If a Force Majeure situation arises, the affected Party shall promptly notify the other Party in writing of such conditions and the performance shall be suspended as per mutual agreement. For the purposes of this clause, 'Force Majeure' means an event beyond the control of the Party and not foreseeable by the Party and shall include events of floods, explosions, riots, wars, hurricane, epidemics, any other Act of God, quarantine restrictions, terrorism, government actions and provided always that such acts result in the impossibility of the further performance of the contract.

**24. INDEMNITY**

The Contractor shall indemnify and keep harmless GIPCL from and against all actions, proceedings, claims, demands, losses, costs, damages and expenses whatsoever which may be brought against or suffered by GIPCL which it may sustain, pay or incur as a result of or in connection with the performance/ purported performance/ non-performance of the contract by the Contractor.

In case, in any litigation pertaining to labour employed through contractor if any direction or order is issued by court at any point of time the contractor shall comply with and implement such direction or order whether passed at the time of award of contract or during the pendency of contract. Further, the Contractor shall indemnify the GIPCL against all consequences arising and affecting GIPCL owing to the compliance of the orders by the Contractor.

**25. GOVERNING LAW AND JURISDICTION**

This tender document and contract shall be governed by the laws of India and the Courts at Surat shall have jurisdiction regarding the same.

**26.** Where any portion of the General Condition of Contract is repugnant to or at variance with any provisions of the Special Condition of Contract, then unless a different intention appears, the provision of the Special Conditions of Contract shall prevail to the extent of such repugnancy of variance.

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## SECTION-D SPECIAL CONDITIONS OF CONTRACT

### 1. DETAIL SCOPE OF WORK FOR PAINTING WORK AT COLONY

1. Scope of work includes supply of GIPCL approved quality decorative paint materials & thinner and applying painting (inside & outside) of the various buildings, sheds, door, windows, hand railing, fencing, ceiling, parking shed, compound wall, structure in various area of colony/school etc... as per respective items of SoR.
2. Scope of work also includes supply of GIPCL approved quality industrial paint & thinner and applying painting on miscellaneous structural etc... as per GIPCL requirement.
3. Scope also includes supply of GIPCL approved quality paints, other materials, like consumables, equipments with all accessories, safe storage of materials (to not contaminate the area), etc. Contractor's offer shall include any wastage of paint during painting, cost of labour, supervision, cost of safety supervisor, shifting, transportation, loading, unloading, equipment, all tools & tackles, safety equipments & PPEs, approved scaffolding, MS ladders etc...
4. Contractor shall deploy separate gangs of manpower with supervisors along with overall site-in-charge to initiate scope of works at different locations simultaneously and shall be responsible to ensure timely completion of specific painting as directed by Engineer-in-charge. Advance work planning schedule for each locations shall be prepared jointly in concurrence with concern Engineer-in-charge.

#### 1.1 SPECIAL SPECIFICATIONS FOR PAINTING:

Contractor shall carryout the work as given in tender documents within stipulated time frame for particular painting job and the works shall conform to high standards of workmanship, quality, proper line, level and as directed by Engineer-in-charge.

Contractor shall nominate supervisors for work supervision to receive day to day painting work requirements from Engineer-in-charge. Supervisors will co ordinate with colony residence and site engineer to ascertain their exact requirement and location of work. They will be responsible for mobilization of manpower, materials, safety PPEs, safety arrangements at site, tools & tackles and other required resources to carry out the work as per requirement and also responsible to take field measurements jointly with GIPCL Engineer by mentioning SoR item no. & exact work location in measurement register on daily basis and shall submit the register to the Engineer-in-charge for their verification on every week.

The Scope of work covered by this specification, in general, comprises. scope of work shall be followed during execution.

- 1) Painting of Colony qtrs and infrastructure Building.
- 2) Erection of scaffolding for painting the buildings having different height and dismantling the same after completion of painting work.
- 3) Surface preparation for decorative paint includes cleaning of existing painting surface, removing dirt, dust, loose paint, filling cracks with crack filler, filling undulation with POP for making uniform surface (at required places only) etc. complete.



- 4) Surface preparation for structure paint to be done by cleaning the existing surface by wire brush/mechanical tools and removing of all loose dust etc complete.
- 5) Uniform application of paint over the surface of building.
- 6) All the consumables such as Paint, thinner, wire brush, painting brush, Containers for handling the paint, Cloth if required for cleaning the surface etc. are to be arranged by the contractor.
- 7) To paint at different elevations, contractor has to make arrangement for scaffoldings at their own cost.
- 8) Construction of temporary godown for storing the paint at site.
- 9) Manpower required for carrying out the entire painting work will be in contractor's scope.
- 10) Bidder has to depute their site-in-charge & supervisors for work execution as per specification.
- 11) Bidder has to take all safety measures during the execution of work.
- 12) Painting shall be carried out only on thoroughly dry surfaces. Painting shall be applied by brushing for outside and inside finishing paint by using roller only. The workmanship shall be of best quality.
- 13) All the surfaces shall be thoroughly cleaned of oil, dirt, dust, rust and scale.
- 14) The optimum thickness shall be applied by brushing with minimum of brush marks. The coat shall be allowed to hard dry. At least 24 hours shall elapse between the applications of successive coats.
- 15) The second finishing coat shall then be applied by brushing for outside and inside finished paint by using roller only.
- 16) The rate shall be for good finishing and decorative paint of approved quality and shade by considering two coats of paint. However if the required quality and finishing is not achieved, contractor shall applied third coat of paint to get good finishing without any additional cost to GIPCL.
- 17) Bidder shall rectify the poor workmanship of painting without any additional financial implication to GIPCL.
- 18) Contractor shall maintain location wise register entry and get the signature from occupied the qtrs for completion of work.
- 19) **Quality Check:** - Contractor shall maintain each location wise register entry and get the check from concern GIPCL engineer for cleaning, first coat painting & second coat painting.

#### **STEPS FOR MALAMINE POLISH WORK ON WOOD SURFACE :**

- 1) **SANDING:** Sand the surface first using and paper 180 and then using and paper 320 and wipe clean.
- 2) **STAINING** - for staining, apply Asian Paints Wood Stains and allow it to dry for 30min. Do not sand the stained coat.
- 3) **SEALING** - Mix Asian Paints Melamine Sealer Base and Hardener in the ratio 90:10 by volume and thin it with 20-40% of Thinner (T-124) for spraying or Thinner for brushing (T-2). Allow a maturation time of 30min and use within 8 hours. Spray or brush 2 coats of sealer. For spraying, give an inter coat interval of 5-6hours. In case of brushing, the interval should be 8-10hours. Sand with and paper 320 or 400 between coats.
- 4) **Topcoat** - Mix the Melamine Base and hardener in the ratio 9:1 by volume and thin it with 20-40% T-124 Thinner for spraying or Melamine brushing Thinner for brushing (T2). Allow a maturation time of 30mins and use within 8hours. Spray or brush 2 coats of Matt or Gloss. For spraying, give an inter coat interval of 8-10hours. Sand with and paper 320 or 400 between coats.



## **1.2 GENERAL SPECIFICATIONS FOR PAINTING:**

1. Contractor has to ensure that the different layers of paints are being applied after being inspected by Engineer-in-charge of GIPCL. After obtaining stage wise clearance including surface preparation, contractor should proceed for further work. One register shall be maintained by contractor for this purpose and shall submit the same with bill. Without submission of thickness verification register with the bill, payment will not be made.
2. Paint has to be applied uniformly over the surface of Steel structures.
3. All the consumables like paint material, wire brush, mechanical tools, emery papers, painting brush, container for handling the paint, cloth if required for cleaning the surface, metallic scaffolding, metallic ladders, etc... are to be arranged by the contractor.
4. To paint at different elevations, contractor has to make arrangement like safety belt, safety net, fall arrestor, safety life line, helmet etc... for safe working with preparation of scaffoldings of MS pipes, Metallic jali, H frames etc... at their own cost.
5. Contractor has to make their own sub-store for storing the paint at site with rigid platform to avoid soil contamination. GIPCL will not be held responsible for any theft of materials.
6. Contractor shall have to depute their full time experienced supervisor for work execution as per specification and for day to day work planning & coordination and submit daily work report to Engineer-in-charge,
7. Contractor shall have to take all safety measures and has to follow safety clauses during the execution of work including all good quality safety equipments & safety PPEs like, full body double harness safety belts, safety helmets, safety shoes, hand gloves, dust masks, ear plugs, safety goggles, etc to the workers and copy of safety equipments and safety gears issue register & gate pass are to be submitted to GIPCL for verification before taking up the work..
8. Further layer of Paint has to be applied after giving sufficient drying time to previous layer of paint.
9. **Quality Check:** - Contractor shall maintain location wise work done reports in the register and get the regular signature from concern GIPCL Engineer for cleaning, applying primer, first coat painting & second coat painting with thickness checking at each stage. The same shall be enclosed with bill for payment.
10. The paint shall be applied as per guideline & specifications given as above for good finishing. However if finishing is not achieved as per requirement, contractor shall have to apply additional coat of paint to get good finishing without any additional cost to GIPCL.
11. Bidder shall follow the recommendation of manufacturer without any additional implication to GIPCL.

The scope of work also includes all works necessary, which are not specifically mentioned here but required, for effective execution of entire scope of work in all respect within the scheduled time. All works shall conform to the specifications, safety norms, legal & statutory requirements.

## **1.3 PAINT MATERIAL**

Painting material shall be make of Burger or Asian company of Synthetic Enamel paint, OBD, exterior paint, special paint, Melemine Polish etc..as per respective





item specifications in SoR.. All paint materials shall be of first quality. Contractor has to maintain record of each and every material brought to site with gate entry.

Contractor shall make all arrangement including construction of safe storage of all paint materials, scaffolding, consumable items, tool & tackles, equipments, PPEs, etc.. Contractor shall be responsible for safe storage and security of all his belongings including paint materials, scaffolding, consumable items, tool & tackles, equipments, PPEs, etc... whatsoever and may depute full time guard for the security of all the items / materials to avoid pilferage, loss, damage & theft and he shall be responsible for safety & security. In any case, GIPCL will not be responsible for security & safety of items / materials / effects of contractor

#### **1.4 DISPOSAL OF EMPTY PAINT BARRELS**

Contractor shall be responsible for removal and disposal of all the empty drums as per prevailing GPCB norms outside GIPCL premises. GIPCL will not be held responsible for any subsequent consequences regarding improper disposal of empty drums/barrels by the contractor.

Contractor shall be required to submit written undertaking along with the final bill that all the empty paint/primer/thinner drums are disposed off at outside plant premises at designated location as per prevailing Government guideline and contractor shall indemnify, keep harmless the GIPCL against any future liabilities or consequences in this regard. Contractor's final bill shall be processed only after disposal of all such empty drums, containers, other scrapes, etc... to outside premises in accordance with prevailing GPCB norms based on submission of letter of undertaking by the contractor and certificate from Engineer-in-charge along with final bill.

#### **1.5 GENERAL SCOPE OF CONTRACTOR**

1. All tools & tackles required vehicles to execute the contract will be in the scope of the contractor. The contractor should ensure for healthiness/working conditions of tools, tackles & vehicles.
2. Contractor has to make their own sub-store for storing the material at site in systematic proper manner as directed by Engineer-in-charge. Contractor shall be responsible for safe storage and security of all materials tools & tackles, scaffolding materials, equipment and can depute full time guard for the security of the materials to avoid pilferage, loss, damage and theft at their own cost.
3. All safety/PPEs required during work at site are to be arranged by the contractor.
4. The Contractor shall have to provide necessary facilities including accommodation for their labour at their own cost
5. All safety/PPEs required during work at site are to be arranged by the contractor.
6. Bidder has to maintain record of each and every materials brought to site with material and gate entry.
7. Bidder has to submit quality plan prepared jointly with authorized representative of approved manufacturer.
8. Bidder Shall carryout the work as per specification within stipulated time frame for particular painting job and the works shall conform to high standards of workmanship, quality, proper line, level and as directed by Engineer-in-charge.



9. Bidder shall nominate supervisors for work supervision & safety supervision to receive day to day painting work requirements from Engineer-in-charge. Supervisors will co ordinate with user department to ascertain their exact requirement and location of work. They will be responsible for mobilization of manpower, materials, safety PPEs, safety arrangements at site, tools & tackles and other required resources to carry out the work as per requirement and also responsible to take field measurements jointly with GIPCL Engineer by mentioning SoR item no. & exact work location in measurement register on daily basis and shall submit the register to the Engineer-in-charge for their verification on every week.

## **1.6 PLANNING & MONITORING OF WORK PROGRESS**

1. After award of the work, Contractor has to submit schedule of work planning for completion of painting work with resources (i.e. manpower and material) mobilization planning within seven days. GIPCL will not allow working at site without submission of schedule of work planning with resources planning.
2. Contractor shall mobilize the resources at site within 07 days from the date of LOI or work order whichever is earlier. GIPCL will closely monitor the agreed schedule against actual progress of work at site. If contractor failed to carry out work as per agreed schedule and if contractor failed to mobilized required resources (manpower & materials) within seven days from written communication, GIPCL will execute the job through other agency at the risk and cost of the contractor with additional 15% overhead charges.

## **2. PRICE & RATES**

This is SoR based tender and final item rates will be derived based on final offered lowest price received (excluding GST). Prorata reduction will be applied in the quoted price for all the items of SoRs. The item rates so derived shall be inclusive of cost of all approved quality paint materials, thinner, skilled and/or unskilled labour, supervisors, insurance, safety PPEs, staging, scaffolding, transportation, mobilization-demobilization cost, loading-unloading & proper storage, security & safety, equipment, machinery, consumables all the required tools & tackles etc..., idle charges of labours, operators, drivers, machineries, equipments during unavailability of front or due to unavoidable circumstances or any reasons whatsoever, safety equipments & PPEs, Royalties, Rents, Excise duty, Sales Tax, Stamp Duties, Central or State Government or Local body or Municipal Taxes or Duties, Turn over Tax, Work Contract Tax, VAT, Octroi duty and / or any other duty / tax (except GST), levied by the Central, State Government or other Public bodies etc...and such other costs that are not specifically mentioned herein but will be incurred by the contractor for the satisfactory and timely completion of the work. The whole item rates shall be deemed to include for everything mentioned in the specification, all leads & lifts, contractor's overheads & profits for due performance of the work under this contract and such other costs that are not specifically mentioned herein but will be incurred by the contractor for the satisfactory and timely completion of the work. The rates shall also include cost for mobilization / demobilization of manpower, equipments, materials, etc... as per work requirement.

The rates shall be firm for entire contract period and also during extension thereof, if required and shall not be subject to any escalation in prices, idle charges for labour, machinery, overhead expenses etc. No price escalation / idle charges shall be due to any reason whatsoever.



The prices / item rates so derived based on final recovery of lowest offer from Bidder shall remain firm till completion of the contract period and any agreed extensions thereafter and shall not be subject to any other escalation, idle charges for labour, machinery, equipments, overhead expenses etc. No price escalation / idle charges shall be payable due to delay in work by contractor or due to non-availability of work front by GIPCL or any reason whatsoever.

Contractor shall at his expense comply with all labour and industrial laws and such other acts and statutes as amended from time to time as may be applicable to this contract in respect to pay etc. On account of any default in respect of all liabilities and in case of non compliance of the above, the company can withhold their payments till all legal liabilities are discharged.

The offer price shall be considering mobilization of all required manpower, tools & tackles, materials, equipment, vehicles, consumables, etc... for timely and satisfactory completion of all scope of work.

The value and/or quantum of work may be increased or decreased depending upon day to day requirement. However, item rates remains unchanged and the payment shall be made as per the actual quantity executed as informed & certified by GIPCL representatives.

### **3. CONTRACT PERIOD**

Contract period will be one year from the date of Lol or Work Order whichever earlier) or from the date of commencement as mentioned in work order.

GIPCL reserves the right to extend the Contract Period up to 03 (three) months at the same rates, terms & conditions without any price escalation and without entering into any new contract.

The said Contract Period can be extended if mutually agreed upon by both the parties up to one year and in such a case a revised work order shall be issued at the same rates, terms & condition or at negotiated rates acceptable by both parties i.e. the Company & the Contractor.

GIPCL reserve the right to short close the contract at any time by giving one month notice period without assigning any reason whatsoever.

### **4. TERMS OF PAYMENT**

#### **A. Conditions of Payment:**

The contractor shall raise in duplicate (one original in physical form and soft copy in MS Excel format) every month in respect of the work performed or completed during the month along with the documents as hereinafter provided. On receipt of the invoice complete in all respects and with all the said documents, the payment in respect of the same shall be made within 21 days of such receipt of a complete invoice as per the following terms of payment:

- (i) 100% of monthly RA bill along with 100% taxes shall be released against the work executed duly certified by GIPCL. Income Tax (IT) will be deducted at source from monthly RA bills as per the rules in force.



- (ii) Security deposit at 10% of total contract value (excluding GST) shall be submitted as per clause no.: 1 of Section-C
- (iii) GST shall be paid along with bills after fulfillment of following terms.
  - (a) Submission of copy of registration certificate issued by GST Authority (to be furnished only once).
  - (b) Citing GIPCL's GST no. along with contractor's GST registration no. and the date of issue of registration certificate on invoices.
  - (c) Citing GIPCL's GST no. along with contractor's GST registration no. and the date of issue of registration certificate on invoices
  - (d) Claim of GST amount with percentage (%) separately shown on the invoices.
  - (e) The contractor shall be required to submit the proof of payment of GST of previous month/quarter, as may be applicable as & when demanded by GIPCL/Owner/company.
  - (f) Contractor shall inform the Owner in the event of its registration certificate is cancelled or discontinued for whatsoever reason.
  - (g) The contractor shall also mention on their invoice the HSN/SAC code as applicable under the GST laws under which GST is levied and a self certified authentic third party evidence ([www.cbic-gst.gov.in](http://www.cbic-gst.gov.in)) shall be adduced to that effect by the contractor
- (iv) At the time of submission of the first monthly RA Bill, the Contractor shall submit a certificate from Engineer-in-charge regarding availability of tools & tackles, equipments, vehicles etc at site. The Contractor shall also furnish the checklist as per **ANNEXURE-A** enclosed with the Section-F of tender document along with the RA bill of respective month.
- (v) While making running account payment, the following deductions may be made by GIPCL, if applicable:
  - (1) Cost of materials issued, if any, by GIPCL and to the extent consumed in the work.
  - (2) Security deposit recoverable if any.
  - (3) Advance on materials / work progress advance payments, if any.
  - (4) Penalty for delayed execution of work, recovery of charges for the work done by other contractor due to delay or any other reason, if applicable
  - (5) Any other dues recoverable by GIPCL from the contractor under the contract.
  - (6) Any applicable taxes under any law for the time being in force, eg. TDS, etc
- (vi) The contractor, along with monthly RA/final bill shall submit copy of P.F. Challan, wages register, attendance sheet & ECR statement indicating the employee and employer's P.F contribution with respect of employees employed by him for the contract at GIPCL site along with format for submission of these documents provided in Section-F (Annexure-A).
- (vii) The Contractor shall submit his Final Bill within a period of three months of the expiration or earlier termination of the contract or any extensions that may be granted by GIPCL to the Contractor. GIPCL shall not entertain any bill for any work item after expiration of period of three months.
- (viii) The Contractor shall include all his claims in the Final Bill submitted by him and accordingly the final bill submitted by the Contractor shall be deemed to be inclusive of all and whatsoever the claims that the Contractor may have from GIPCL. The Contractor shall not be entitled to claim any amounts which are not mentioned in the Final Bill and the Contractor shall be deemed to have waived any claims not mentioned in the Final Bill and shall not be entitled to recover the same from GIPCL subsequent to the submission of the Final Bill on any account and GIPCL shall stand



absolved of all its liabilities in respect of any such claims not raised by the Contractor in his Final Bill.

**B. Validity and Uniformity of Rates**

The rates shall be valid for a period of one year of the Contract Period and agreed extension.

**5. SUBMISSION OF TECHNICAL DOCUMENTS TO THE ENGR-IN-CHARGE**

Contractor shall submit following documents with each bill to the Engineer-in-charge for verification purpose of the bill:-

- (i) **Measurement sheet (as per mode of measurement) along with joint record of work done in the form of joint inspection report** duly signed by authorized representative of contractor and GIPCL Engineer.
- (ii) Measurement sheets (both in soft copy and in physical form) of work done.
- (iii) Contractor's material incoming challans stamped & signed by security at gate entry.

The bill will not be entertained without submission of above documents.

**6. SUBMISSION OF STATUTORY COMPLIANCES WITH FINAL BILL**

Contractor shall submit each bill of work carried out along with following documents.

- (i) Copy of statutory compliance like labour license (if applicable), wages payment register, EC Policy, PF paid Challan with ECR, TRRN confirmation by EPFO/Bank, Bank statement, etc... along wage certificate pertaining to respective bill period / previous month of bill period with Annexure-A provided in Section-F.
- (ii) Notarized Indemnity Bond in case of Final bill.
- (iii) No claim - No arbitration certificate as per Performa (Annexure-D in Section-F), after the final bill amount is certified by GIPCL for payment and the same is made known to the contractor by GIPCL & accepted by the contractor.

Bill submitted without any of the above documents shall not be processed for payment.

**7. MEASUREMENT & DAILY REPORTS**

All the items shall be measured as finished work as per the item nomenclature and in accordance with IS practice. For any dispute regarding measurement, the decision of Engineer-in-charge shall final and binding to the contractor.

The contractor shall be required to furnish satisfactory job completion report and joint record of measurement to GIPCL. Preparation & submission of report should be on **daily basis**. In the RA bills, payment shall be released, based on the joint measurement record of the works.

For timely compilation of measurements and billing;



- 7.1 Contractor should maintain one computer with printer for keeping daily records and maintain the data.
- 7.2 Contractor shall be required to furnish job completion/measurement report to GIPCL whenever required. The monthly/RA bill payment shall be released based on the certified measurement reports of the works.
- 7.3 Inspection of work will be done by Engineer-in-charge or his authorized representative. If the work is not found satisfactory, Engineer-in-charge reserves the right to take suitable action and shall be binding to the contractor

Wherever any dispute regarding mode of measurement arise, the decision of the Engineer-in-charge shall be final and binding to the contractor.

## **7.1 JOINT MEASUREMENT RECORDING & MODE OF MEASUREMENT**

All the works shall be paid based on joint measurements of all the works actually executed at site. Actual measurements of executed works as per scope shall be carried out jointly with GIPCL's Engineer-in-charge concern and contractor's representative.

In order to carry out joint measurement recording at site, contractor shall provide following facilities & arrangements at site for GIPCL's Engineer-in-charge.

- (1) Proper approachable safe scaffolding with ladders, standard hand rails & platforms.
- (2) Arrangements of required safety PPEs like but not limited to standard approved double harness safety belts, safety goggles, fall arrestors, safety net, hand gloves, etc...
- (3) Contractor shall also provide one Engineer along with two or three assistant helpers to GIPCL's concern Engineer-in-charge during joint measurement recording. Contractor's Engineer & helpers shall assist and follow the instructions of GIPCL's concern Engineer-in-charge for safe measurement recording of every completed scope of works.
- (4) Necessary standard & calibrated valid measuring devices like but not limited to measuring tape, Alco meter & other required tools & tackles.
- (5) Any other site specific arrangements or requirements as directed by Engineer-in-charge concern.

The payment will be done according to actual work carried out as per joint measurement by contractor & GIPCL Engineer-in-charge for unit of quantity as specified in respective items, up to three decimal place.

Measurements shall be in accordance with the unit of measurements specified in schedule of quantity up to three decimal place. Payment will be made for actual work done as per field measurements certified by Engineer-in-charge.

The measurement shall be in item wise unit mentioned in Schedule of Quantity for finished product of work done as per detailed technical specifications mentioned in schedule of quantity. The measurement shall be in square meter of finished items like window grills & false ceiling and groove making between new & old false ceiling for Open Air Theater in Colony shall be in running as applicable as specified in each item of SoR (Section-E).

Wherever any dispute regarding mode of measurement arise, the decision of the Engineer in-charge shall be final and binding to you.



Detail mode of measurement is as under :-

- (i) **Outside surface:** - Based on sq.mtr. of painting surface. Only single time sq. mtr. of actual painting surface of the building shall be payable. No co-efficient shall be applied even if in the case of sand face plaster area also
- (ii) **Inside surface:** - Same as outside.
- (iii) **Window shutter/Ventilator/Fly proof shutter painting:** - Area shall be measured on sq. mtr. of actual painting surface shall be payable. No co-efficient shall be applied.
- (iv) **Panel door/Flush door/Rolling shutter Painting :-** Area shall be measured on sq. mtr. of actual painting surface shall be payable. No co-efficient shall be applied.
- (v) **M.S.Grill Painting:-** Area shall be measured Grill size i.e. if size of one Grill is 0.60 x 1.20mt and painted both side of total grill area, Payment will be made considering grill out to out size (i.e. 1x.0.60x1.20mt). No co-efficient shall be applied.
- (vi) **Door/Window/Ventilator's MS frame painting :-** Area shall be measured on sq. mtr. of actual painting surface shall be payable. No co-efficient shall be applied.
- (vii) **M.S.Railing Painting:-** It shall be measured in Rmt only length of railing only.
- (viii) **Melamine polish:-** Actual treated area Shall be measured in sq.mt.

Wherever any dispute regarding mode of measurement arise, the decision of the Engineer in-charge shall be final and binding to you.

The measurement will be as per specified in respective item description.

The actual quantities may vary with specified quantities. All bidders are requested to visit the site before quoting the bid.

## **8. MOBILIZATION AND EXECUTION**

- a) Contractor shall mobilize the resources at site within 04 hours from the time the intimation given by GIPCL.
- b) Contractor shall provide site supervisors who will be responsible for supervision and execution of job in specified time with respect to quality, specifications, site preparations, safety, co ordination with GIPCL, joint measurements, etc... The supervisor shall coordinate with the Engineer-in-charge of GIPCL for proper execution of the job.
- c) The resources required for execution of above jobs will vary from time to time, hence contractor shall mobilize the resources accordingly.
- d) Contractor shall provide accommodation for the persons deployed by him for the work at his own cost.

## **9. QUANTITY OF WORK**

The estimated quantities of work required to be carried out by the contractor are as given in the Section-E (Schedule of Rate & Quantity). The quantities specified in each item are estimated and shall vary according to the exigencies of work at site up to any extent. However, the rates quoted by Bidder shall remain firm throughout the contract period irrespective of any variation in estimated quantities. Contract value will remained firm. Contractor shall have no claim, whatsoever, on grounds of loss of anticipated profit etc. on account of the same. Contractors shall



engage required nos. of labors along with required tools & tackles, equipments, materials as per work load and emergency situations throughout the contract period to perform his contractual duties.

In case, contract quantity/amount exhausted before completion of contract period, GIPCL reserve the rights to increase the quantities or contract amount for successful completion of entire contract period. Contractor shall responsible to complete the particular job up to entire satisfaction of Engineer-in-charge. The item rates remain firm & unchanged till completion of the contract and any agreed extensions thereafter and shall not be subject to any escalation, idle charges for labor, machinery, overhead expenses etc... for any reason whatsoever. The quantum of work of individual item may be up to any extent depending upon requirement. However, item rate remains unchanged. Under this contract, contractor has to execute all work as per the Plant requirement.

**10. GENERAL CONDITIONS OF CONTRACT**

General Conditions of Contract (Section-C) and detail specification prepared by the company will be applicable for this contract. The same is enclosed herewith. Bidders are advised to go through the same. Where any portion of the general conditions of contract is repugnant to or at variance with any provisions of the special conditions of contract, then unless a different intention appears, the provision of the special conditions of contract shall prevail to the extent of such repugnancy of variance.

**11. DEFECT LIABILITY PERIOD**

The defect liability period of whole work shall be twelve months after completion of contract as certified by Engineer-in-charge. During defect liability period, if any defect arises in jobs which have been already executed, shall be rectified by the contractor at free of cost within seven days on receiving the intimation from Engineer-in-charge failing which GIPCL may take suitable action and also engaged third party to carry out rectification work at the risk and cost of the contractor.

Any delay beyond seven days of intimation for rectification will result to equivalent delay in refunding of security deposit.

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**SECTION-E**  
**PRICE BID (To be quoted online only through website:  
www.nprocure.com)**

Sr. No.	Description	Estimated Value without GST (Rs.)
1	Surat Lignite Power Plant - 4X125 MW, Colony- Painting of quarters and infrastructure buildings incl. doors and windows (2024-25)	<b>22,28,507.50</b>

**Note:** The Percentage rates shall be quoted online only in electronic format which should be inclusive of cost of all material, labour, supervision, equipments, consumables, transportation, loading, unloading, all tools & tackles, safety, all taxes and duties as per item description (except GST).

**My rates are as under (only to be quoted online on nProcure).**

**At estimated value**

**OR \_\_\_\_\_ %age above the estimated value**

**OR \_\_\_\_\_ %age below the estimated value.**

- Note:-** (1) Percentage rate offer/bid price on SoR value & GST shall be quoted through online (n)-Procure only. Hard copy of price bid shall not be considered/accepted.  
(2) Evaluation of tender will be done on gross total quoted amount with GST.

**NAME OF TENDERER** : \_\_\_\_\_  
**SEAL & SIGNATURE OF TENDERER** : \_\_\_\_\_  
**NAME OF AUTHORISED PERSON** : \_\_\_\_\_  
**ADDRESS** : \_\_\_\_\_  
**PHONE NO.** \_\_\_\_\_ **FAX No.** \_\_\_\_\_  
**MOBILE NO.** \_\_\_\_\_ **Email ID.** \_\_\_\_\_



## SECTION-E SCHEDULE OF QUANTITIES & RATES

Sr. No	Item Description	Unit	Qty.	Rate (Rs)	Amount (Rs)
1	Providing and painting interior surfaces with two coats of Oil Bound Distemper paint of approved of Bergur or Asian manufacture, color and shade including cleaning of existing painted surface, removing dirt, dust, loose paint, filling cracks with approved crack filler, filling undulations with POP for making uniform surface (at required place only), scaffolding etc. complete at all elevation with all materials, labour, tools & tackles, safety tools & tackles, including shifting of racks, cupboards, tables etc. for painting of wall and repositioning of the same after completing the work, etc... all complete as directed by Engineer-in-charge .For payment actual treated area shall be measured. No coefficient shall be applicable.	SM	27000.00	47.30	1277100.00
2	Providing and applying two coats of white washing paint on existing surface of approved manufacture with mixing of "Fevicol" or equivalent approved adhesive @ 200gm per 10kg lime & Blue, on existing painted surfaces including cleaning of existing surface using wire brush, removing all dirt and dust, preparing surface for applying painting evenly, scaffolding at all elevation with all materials, labour, tools & tackles, safety tools & tackles etc... all complete as directed by Engineer-in-charge.	SM	7600.00	13.20	100320.00
3	Providing and painting two coats of synthetic enamel paint (approved make and shade of Bergur or Asian) on wood/iron/wall surface including cleaning of existing painted surface, removing all rust, dirt, dust, loose paint, providing required scaffolding, with all materials, labour, tools & tackles, safety tools & tackles at all height including cost of scaffolding, etc. all complete as per instructions of Engineer-in-charge. For payment area shall be measured as per mentioned mode of measurement. No coefficient shall be applicable.	SM	3300.00	82.00	270600.00
4	Same as above item no.3 but Including one coat of red oxide primer.	SM	25.00	92.00	2300.00
5	Providing and painting two coats of synthetic enamel paint (approved make and shade) over one coat of primer on MS railing fabricated from 32NB MS/GI pipe of 1 mtr high vertical at every approx. 1 mtr. and 4 nos 15NB horizontal pipe including cleaning of existing painted surface, removing all rust, dirt, dust, loose paint, providing required scaffolding, with all materials, labour, tools & tackles, safety tools & tackles at all height including cost of scaffolding, etc. all complete as per instructions of Engineer-in-charge. For payment length of railing shall be measured in Rmt.	RM	300.00	60.50	18150.00



Sr. No	Item Description	Unit	Qty.	Rate (Rs)	Amount (Rs)
6	Providing and applying melamine polish (ASIAN MAKE) in two coats over a sealer coat. surface to be applied polish shall be sand papered throughly to remove dirt grease oil spots, and minor variations in the surface. use 50% matt finish and 50% glossy melamine polish. only treated surface area will be measured for payment and no measurement shall be carried out in rft/rmt.	SM	500.00	385.00	192500.00
7	Providing and applying to exterior surfaces two coats of exterior emulsion paint of "Berger - Walmasta" or "Asian" make ACE exterior emulsion paint of approved color and shed over a coat of exterior sealer on existing painted surfaces as per manufacturer's recommendations including cleaning of existing surface using wire brush, removing all dirt, dust, filling of cracks with approved crack filler, preparing surface for applying painting evenly, scaffolding etc. complete at all elevation as directed by Engineer-in-charge with all materials, labour, tools & tackles, safety tools & tackles etc... all complete. For payment actual treated area shall be measured and no coefficient shall be applicable.	SM	1500.00	78.10	117150.00
8	Providing and painting interior surface with two coats of acrylic emulsion paint of approved manufacture, colour and shade including cleaning of existing painted surface, removing dirt, dust loose paint, filling cracks with crack filler, filling undulation with POP for making uniform surface (at required place only), tools, tackles, safety tools and tackles, scaffolding etc. complete at all elevation as directed by Engineer in charge (Rates are including shifting of racks/cupboard tables etc. for painting wall and reshifting to the same location after completing the work). For payment actual treated area shall be measured and no coefficient shall be applicable.	SM	400.00	82.50	33000.00
9	Providing and painting interior surface with two coats of "Berger - Silky Luxury Emulsion" or "Asian - Royal Luxury Emulsion" paint of approved colour and shade as per manufacturer's recommendation including cleaning of existing painted surface, removing dirt, dust, loose paint, filling cracks with approved crack filler, filling undulation with POP for making uniform surface (at required place only), applying approved primer as per manufacturer's recommendations with tools, tackles, safety tools & tackles, scaffolding etc. complete at all elevation as directed by Engineer in charge. (Rates are including shifting of racks/cupboard tables etc. for painting wall and reshifting to the same location after completing the work). For payment actual treated area shall be measured and no coefficient will be applicable.	SM	700.00	112.70	78890.00



Sr. No	Item Description	Unit	Qty.	Rate (Rs)	Amount (Rs)
10	Providing and painting surface with two coats of oil paint (approved make) for road side concrete curb blocks in two alternate black and white colour including surface cleaning with wire brush.size of kerb stone is 400x200x100mm.	RM	380.00	41.80	15884.00
11	Providing and cleaning of existing painted surface including removing of dirt, dust loose paint, filling cracks with crack filler, filling undulation with Birla White Putty for making uniform surface and prepare the base surface for painting work (at required place only), tools, tackles, safety tools and tackles, scaffolding etc. complete at all elevation as directed by Engineer in charge. For payment actual treated area shall be measured and no coefficient shall be applicable.	SM	700.00	46.20	32340.00
12	Providing and painting of false ceiling surface with two coats of acrylic emulsion paint including one coat of primer of approved manufacture, colour and shade including cleaning of existing painted surface, removing dirt, dust loose paint, filling undulation with POP for making uniform surface (at required place only), tools, tackles, safety tools and tackles, scaffolding etc. complete at all elevation as directed by Engineer in charge. (Rates are including shifting of racks/cupboard tables etc. for painting of false ceiling and reshifting to the same location after completing the work). For payment actual treated area shall be measured and no coefficient shall be applicable.	SM	200.00	82.50	16500.00
13	Providing and painting interior surfaces with One coat of Oil Bound Distemper paint of approved manufacture, color and shade including cleaning of existing painted surface, removing dirt, dust, loose paint (at required place only), scaffolding etc. complete at all elevation with all materials, labour, tools & tackles, safety tools & tackles, including shifting of racks, cupboards, tables etc. for painting of wall and repositioning of the same after completing the work, etc... all complete as directed by Engineer-in-charge. For payment actual treated area shall be measured and no coefficient shall be applicable.	SM	500.00	33.00	16500.00
14	Providing and applying two coat of "Geru"/"Chuna" on tree of any dia size including surface preparation, scaffolding, as directed by Engineer in charge.	SM	190.00	15.40	2926.00



Sr. No	Item Description	Unit	Qty.	Rate (Rs)	Amount (Rs)
15	Providing and applying one coat of minimum 40 micron DFT High Build ZP Primer and two coats of High Gloss Synthetic Enamel paint, each coat of minimum 25 micron DFT of approved colour shade on structural steel/pipes including preparation of surface by thoroughly cleaning of oil, dirt, dust, rust & scale by wire brushing, power tool cleaning, mechanical scrapers, etc... & final surface cleaning with cotton waste before application of primer (in case of application of primer is delayed due to any reason, the surface preparation shall be redone at no extra cost to GIPCL), including providing approved MS pipe scaffolding with clamps, safety nets, cherry packers, covering the surrounding areas with plastic sheet/tarpaulin wherever required, etc... as directed by Engineer-in-charge and as per manufacturer's detail technical specifications with all materials, labour, tools & tackles, standard safety tools & tackles, standard safety PPEs, etc.... complete at all elevations for misc. structures.	SM	500.00	90.16	45080.00
16	Providing and applying to exterior surfaces two coats of "Asian - Apex Weather proof exterior emulsion" or "Berger - Weather coat" exterior emulsion paint of approved color and shed over a coat of exterior sealer on existing painted surfaces as per manufacturer's recommendations, including cleaning of existing surface using wire brush, removing all dirt and dust, filling cracks with approved crack filler, preparing surface for applying painting evenly, scaffolding etc. complete at all elevation as directed by Engineer-in-charge with all materials, labour, tools and tackles, safety tools & tackles etc... all complete.	SM	100.00	92.68	9267.50
<b>Total SoR Amount without GST (Rs.)</b>					<b>2228507.50</b>
<b>GST Amount @ 18%</b>					<b>401131.35</b>
<b>Total SoR Amount with GST (Rs.)</b>					<b>2629638.85</b>

**Note:** The Percentage rates shall be quoted online only in electronic format which should be inclusive of cost of all material, labour, supervision, equipments, consumables, transportation, loading, unloading, all tools & tackles, safety, all taxes and duties as per item description (except GST).

**Bidder should specify applicable GST (in %) along with the technical Bid for the subject work.**

NAME OF TENDERER : \_\_\_\_\_  
 SEAL & SIGNATURE OF TENDERER : \_\_\_\_\_  
 NAME OF AUTHORISED PERSON : \_\_\_\_\_  
 ADDRESS : \_\_\_\_\_  
 PHONE NO. \_\_\_\_\_ FAX No. \_\_\_\_\_  
 MOBILE NO. \_\_\_\_\_ Email ID. \_\_\_\_\_



## SECTION-F LIST OF ANNEXURES & FORMS

### 1.0 ANNEXURE-A

#### CHECKLIST FOR PASSING THE BILLS

- For the month of :
- 1) Work Order / P.O. No. & Contract value : \_\_\_\_\_
  - 2) Nature of work : \_\_\_\_\_
  - 3) Duration of Work Order : From \_\_\_\_\_ to \_\_\_\_\_
  - 4) Maxi. No. of manpower per day deployed in the month. : M                  F                  Total
  - 5) Details of Labour License : Valid up to \_\_\_\_\_ for \_\_\_\_\_ Persons.
  - 6) Details of E.C Policy : Valid up to \_\_\_\_\_ for \_\_\_\_\_ Persons.
  - 7) Documents attached for verification for the previous month. : Wage & Attendance Sheets. Yes/No  
P.F Challan Yes/No
  - 8) Documents attached for verification (in case of Final Bill) : Bonus Payment Register Yes/No  
Leave wage register Yes/No
  - 9) Security Deposit / Retention Money lying with Co. : Yes / No if yes, Rs.

Date :

Signature of Contractor  
with official stamp



**2.0 ANNEXURE-B**

**PROFORMA FOR CONTRACT SECURITY-CUM-PERFORMANCE GUARANTEE BY SELLER / CONTRACTOR**

(To be executed on non-judicial stamped paper of approximate value)

B. G. No.-----Date: .....

1. WHEREAS Gujarat Industries Power Company Limited having its office at PO: Ranoli, Dist. Vadodara – 391 350, Gujarat State, India (hereinafter referred to as "The Company/Owner" which expressions shall unless repugnant to the subject or context includes its legal representatives, successors and assigns) has entered into a contract with M/s. ....(hereinafter referred to as "Contractor(s)/ Seller(s)" which expression shall unless repugnant to the subject or context includes their legal representatives, successors and assigns ) for .....on the terms and conditions as set out inter alia, in the Company's contract No./ work order No.....date .....and various documents forming part thereof hereinafter referred to as the "said contract" which expression include all amendments, modifications and/ or variations thereto and where as the Contractor(s)/ Seller(s) has agreed for due execution of the entire contract and guarantees its performance including any parts executed through any other agencies/ subcontractors

AND WHEREAS one of the conditions of the "said contract" is that "contractor(s)/seller(s) shall furnish to the owner a Bank Guarantee from a bank for....% (.....percent) of the total value of the "said contract" against due and faithful performance of the "said contract" including performance guarantee obligations of the contractor(s)/seller(s) for execution/ supplies made under the "said contract."

2. We .....Bank having its branch office at .....do hereby agree and undertake to pay the amount due and payable under this guarantee without any demur merely on a demand from the Company stating that in the opinion of the Company, which is final & binding, the amount claimed is due by reason of default made by the Contractor(s)/ Seller(s) in performing any of the terms & conditions of the said Contract including defect liability obligations, in fulfilling the performance guarantee obligation or loss or damage caused to or would be caused to or suffered by the Company by reason of any breach by the said Contractor (s)/ Seller(s) of any of the terms & conditions of the contract. Any such demand made on the Bank by the owner shall be conclusive as regards the amount due and payable by the Bank under this guarantee. However our liability under this guarantee shall be restricted to Rs.------(Rs .....only)
3. We undertake to pay to the Company any money so demanded notwithstanding any dispute or disputes raised by the contractor(s)/ Seller(s) in any suit or proceeding pending before any office, court or tribunal relating thereto our liability under this present guarantee being absolute and unequivocal. The payment so made by us under this bond shall be a valid discharge of our liability for payment there under. Our liability to pay is not dependent or conditional on the owner proceeding against the Contractor(s)/ Seller(s).
4. The guarantee herein contained shall not be determined or affected or suspended by the liquidation or winding up, dissolution or change of constitution or insolvency of the said Contractor(s)/ Seller(s) but shall in all respect and for all purposes be binding and operative until payment of all money due or liabilities under the said



contract(s)/ Order(s) are fulfilled.

5. This guarantee will remain valid up \_\_\_\_\_ days or \_\_\_\_\_ whichever is earlier. The Bank undertakes not to revoke this guarantee during its currency without previous consent of the OWNER/PURCHASER and further agrees that if this guarantee is extended for a period as mutually agreed between contractor & owner/purchaser, the guarantee shall be valid for a period so extended provided that a written request for such extension is received before the expiry of validity of guarantee.
6. We .....Bank further agree with the Company that the company shall have the fullest liberty without our consent and without affecting in any manner our obligations hereunder to vary any of the terms and conditions of the said Contract(s)/ Order(s) or to extend the time of performance by the said Contractor(s) Seller(s) from time to time or to postpone for any time or from time to time any of the powers exercisable by the Company against the said Contractor(s)/ Seller(s) and to forbear or enforce any of the terms and conditions relating to the said Contract(s)/ Order(s) and we shall not be relieved from our liability by reason of any such variation, or extension being granted to the said Contractor (s) / Seller(s) or for any forbearance, act or omission on the part of the Company or any indulgence by the Company to the said Contractor(s)/ Seller(s) or by any such matter or thing whatsoever which under the law relating to sureties would, but for this provision, have affect of so relieving us.
7. Notwithstanding anything contained herein before, our liability shall not exceed Rs.....(Rupees.....only) and shall remain in force till.....Unless a demand or claim under this Guarantee is made on us within three months from the date of expiry we shall be discharged from all the liabilities under this guarantee.

Date \_\_\_\_\_

..... Bank  
Corporate Seal of the Bank

By its constitutional Attorney  
Signature of duly Authorized person  
On behalf of the Bank

With Seal & Signature code





### 3.0 **ANNEXURE-C**

#### **PROFORMA FOR BANK GUARANTEE FOR EARNEST MONEY DEPOSIT**

(To be executed on non-judicial stamped paper of approximate value)

B. G. No.-----Date: .....

1. WHEREAS M/s.Gujarat Industries Power Company Limited having its Corporate Office at PO: Ranoli, Dist. Vadodara – 391 350, Gujarat State, India (hereinafter called "The Company Owner" which expression shall unless repugnant to the subject or context includes its legal representatives, successors and assigns) has issued tender paper vide its Tender No.....for ----- (hereinafter called "the said tender")to M/s.....(hereinafter called the said Tenderer(s)" which expression shall unless repugnant to the subject or context includes their legal representatives, successors and assigns and as per terms and conditions of the said tender, the tenderer shall submit a Bank guarantee for Rs..... (Rupees.....only) towards earnest money in lieu of cash.
2. We .....Bank having its branch office at ..... do hereby undertake to pay the amount due and payable under this guarantee without any demur, merely on a demand from the Company stating that in the opinion of the company which is final and binding, the amount claimed is due because of any withdrawal of the tender or any material alteration to the tender after the opening of the tender by way of any loss or damage caused to or would be caused or suffered by the Company by reason of any breach by the said tenderer(s) of any of the terms and conditions contained in the said tender or failure to accept the letter of Intent Agreement or that the amount covered under this Guarantee is forfeited. Any such demand made on the Bank by the owner shall be conclusive as regards the amount due and payable by the Bank under this guarantee, However, our liability under this guarantee shall be restricted to an amount not exceeding Rs.....(Rupees.....only).
3. We undertake to pay to the Company any money so demanded not withstanding any dispute or disputes raised by the tenderer (s) in any suit or proceeding pending before any office, court or tribunal relating thereto our liability under this present guarantee being absolute and unequivocal. The payment so made by us under this bond shall be a valid discharge of our liability for payment there under. Our liability to pay is not dependent or conditional on the owner proceeding against the tenderer.
4. The guarantee herein contained shall not be determined or affected or suspended by the liquidation or winding up, dissolution or change of constitution or insolvency of the said tenderer(s) but shall in all respect and for all purposes be binding and operative until payment of all money due or liabilities under the said contract(s)/ Order(s) are fulfilled.
5. We .....Bank Ltd. further agree that the guarantee herein contained shall remain in full force and effect during the period that would be taken for the finalization of the said tender and that it shall continue to be enforceable till the said tender is finally decided and order placed on the successful tenderer(s) and or till all the dues of the company under or by virtue of the said tender have been fully paid and its claims satisfied or discharged or till a duly authorized officer of the company certifies that the terms and conditions of the said tender have been fully and properly carried out by the said tenderer (s) and accordingly discharges the guarantee.
6. That the Owner Company will have full liberty without reference to us and without affecting this guarantee to postpone for any time or from time to time the exercise of any of the power of the owner under the tender.
7. Notwithstanding anything contained herein before, our liability shall not exceed Rs..... (Rupees.....only) and shall remain in force



till..... (Date to be filled up shall be 180 days from the date of submission of Bid).

Date \_\_\_\_\_

.....Bank  
Corporate Seal of the Bank

By its constitutional Attorney  
Signature of duly Authorized person  
On behalf of the Bank

With Seal & Signature code



#### 4.0 ANNEXURE-D

PERFORMA CERTIFICATE  
(No claim, No arbitration)

To,  
Chief General Manager (RE & SLPP)  
Gujarat Industries Power Company Limited,  
Surat Lignite Power Plant,  
Village: Nani Naroli, Ta. Mangrol,  
Dist. Surat – 394110 (Gujarat).

Dear Sir,

**Subject:** \_\_\_\_\_

**Ref:** Work Order No.: \_\_\_\_\_ Dated \_\_\_\_\_

We hereby confirm with free consent as under:-

1. The measurements certified in final bill is full and final. We accept all the certified measurements and no claim related to the measurement is left.
2. The payment certified in that or above referred Lol / contract is full and final. We accept this, and no claim related to payment is left.
3. The rates of the Lol / contract and its amendments are firm till completion of contract and extension period. We shall not claim any escalation against these rates.
4. Along with the contract referred, the ARBITRATION CLAUSE also perishes i.e. we will not resort to arbitration.
5. No extra items are left to be settled.
6. We do not have any claims against any item related to the Lol than those items certified in the bills.
7. We are accepting the recoveries or hold amount from our bills, if any, made by GIPCL against non-compliance or as decided by GIPCL within terms & conditions of contract.
8. We have paid royalties, taxes for all the materials procured by us, for carrying out the works for above Lol and we indemnify GIPCL from any liability arising thereof.
9. In case of any disputes arising in future related to payment of royalties, all liabilities of settlement of dispute and its payment if any, will be borne by us.
10. We have paid wages to all the workmen who were deployed by us for carrying out above referred work as per prevailing Minimum wages act. We have also fulfilled all requirements of the P.F. Act. We have maintained all records necessary as per the statutory requirements. We hereby indemnify GIPCL from any disputes arising in future related to payment of labours, Provident Fund, etc.. and confirm that all liabilities of settlements of disputes and their payment is our responsibility.

The above confirmation will come into effect as soon as payment from final bill after due recoveries will be received by us.

For, M/S. \_\_\_\_\_

Signature, Stamp and date.



**5.0 Form-A**

**List of qualifying staff to be submitted with physical documents**

Sr. No.	Name of Supervisor	Qualification	Experience

Contractor / Authorized Representative's  
Signature, Company's / Organization's Seal & Date

Note: Form-A of Bid without price shall be submitted with Part-I

**6.0 Form-B**

**List of Tools & Tackles to be submitted with physical documents**

Sr. No.	Description	Nos.	Status

Contractor / Authorized Representative's  
Signature, Company's / Organization's Seal & Date

Note: Form-B of Bid without price shall be submitted with Part-I



**7.0 ANNEXURE-E**

**Schedule of Deviation from Technical Specification and Commercial Terms and Conditions**

All the deviations from the terms & conditions of contract shall be filled by BIDDER clause by clause in this schedule.

Sr. No	SECTION	CLAUSE NO	AS PER TENDER DOCUMENT	DEVIATION
COMPANY SEAL				
SIGNATURE-----				
NAME-----				
DESIGNATION---				
COMPANY----				
DATE ----				

The bidder hereby certifies that the above mentioned are the only deviations from OWNER's Tender enquiry. The bidder further confirms that in the events any other data and information presented in the BIDDER's proposal and accompanying documents are at variance with specific requirements laid out in the OWNER's Tender Document, then the latter shall govern and will be binding on the BIDDER for quoted price.



## 8.0 ANNEXURE-F

### **Declaration Cum Undertaking for Safety Laws and Regulations Compliance**

*(To be submitted on Company's Letter Head)*

I \_\_\_\_\_ on behalf of .....Name of Party/Company.....hereby confirm, agree and undertake that all the Statutory and Safety Laws and Regulations of the applicable Authority/ies shall be strictly followed for all types of works at the site during the period of the Contract, if awarded to me.

Signed and Stamped by the  
Authorized Signatory  
Of the Bidder

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### **Declaration for Contractual Disputes/ Litigations**

*(To be submitted on Company's Letter Head)*

**Please Tick (✓) whichever is correct option**

\_\_\_\_\_ on behalf of .....Name of Party/Company.....hereby confirm that I /We have

**a.** Not invoked legal recourse e.g. litigation against any Govt, of Gujarat Undertakings / Depts. / Authorities and Govt. of Gujarat supported companies / undertakings / organizations for the last three (03) years. There are no ongoing/pending legal matter(s) with any of the Govt. of Gujarat Undertakings / GoG supported Companies, including GIPCL.

**Please Tick( )**

**OR**

**b.** Invoked legal recourse e.g. litigation against any Govt, of Gujarat Undertakings / Depts. / Authorities and Govt. of Gujarat supported companies / undertakings / organizations for the last three( 03) years.

**Please Tick( )**

If "b" is applicable, please submit the details for the same.

The above is true, as on date, to the best of my knowledge. Any breach/ false statement in this regard shall amount to disqualification of the Bid being submitted herein.

Signed and Stamped by the  
Authorized Signatory  
Of the Bidder



## 9.0 ANNEXURE-G

### PROCEDURE FOR MAKING ONLINE PAYMENT OF EMD/SD/TENDER FEE

1. For making online payment, first go to the website: **www.gipcl.com**
2. Then, click on the caption/link as can see like:

***"Click here for Making Online Payment of Advance for Ash, DM water etc."***

(The link is visible as horizontal highlighted below Tenders - News & Update Section. Can be seen in below screenshot)

3. After clicking the link the new page will open. On this page, No need to enter User Name and Password. Directly click on "Payment Form" given below the sign in option.
4. After clicking the "Payment Form", the vendor has to enter the details asked which will be self explanatory. It is desired that all the information may be filled correctly so that the payment made can be tracked.

If the some required fields are not known/available, vendor may write "Not Available" and then proceed. E.g. some information like Party code is not available to vendor or GST No. not available with vendor.

**Optional Note:** Although mentioned as above can be proceeded with "Not available", It will be appreciated that regular vendors may obtain the party code from Materials Deptt. or Concerned Person, so that the vendor can be identified. The same party code may be used for future transactions also.

After entering the details, click on SUBMIT Button.

5. The vendor/Party will be redirected to Payment Gateway.  
By selecting the desired payment mode, payment can be made:
6. After making the payment, the receipt will be generated which has to be shared with Concerned Person of GIPCL.

**Important Note:** Please note that for making online payment through the above gateway, the charges\* as below will be applicable, which has to be borne by Vendor/Party making the Payment:

Payment Mode	Charges
Net Banking	Rs.9 + GST
Debit Card	NIL
Credit Card	0.75% + GST
International Card	3.00% + GST
UPI	NIL