



English Stenographer on FTC

GIPCL is a Rs.3900 crores asset based fast growing company in the power sector with its corporate headquarters at Vadodara, and a total installed capacity of more than 1000 MW. The facilities are located at Vadodara and near Surat in Gujarat. GIPCL is currently taking giant leap in the Renewable Energy Sector by 112.4 MW Wind Power Projects and 262 MW PV based Solar Power Projects at various locations in Gujarat.

The company is professionally managed and has excellent growth track record. The company is looking for English Stenographer on FTC for the requirement at the Corporate Office situated at P.O. Ranoli -391350, Dist. Vadodara (Gujarat): -

Position: English Stenographer on FTC

Qualification: Graduate Degree in any discipline and should possess GCC Certificate of English Shorthand with 80 W.P.M and Typing speed of 40 W.P.M.

Experience: Preferably more than 12 years of experience of working as a English Stenographer in Gol/GoG offices, Central / State PSUs, Banks, Corporate Office of a Company or Advocates. Candidate should also possess proficiency in English language, strong communication skills.

Age Limit: Preferably not more than 45 Years as on date of advertisement

Remuneration: Pay includes attractive salary; Bonus, Medclaim reimbursement, PF, etc.

Candidates meeting with the above criteria may please forward online application within 10 days of this advertisement. Please click the link http://career.gipcl.com/job_vacancy for online application.