



GUJARAT INDUSTRIES POWER COMPANY LIMITED  
P.O. PETROCHEMICALS 391346, DIST. BARODA.  
TELEFAX: (Direct) 2230201 (EPABX) 2232768, 2232213, 2230159,  
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## **TENDER FOR CIVIL WORKS AT NEARBY VILLAGES UNDER CSR ACTIVITIES FOR THE YEAR 2017-18 BY GIPCL-BARODA.**

**Tender No: MAT/MM/CSR/GIPCL/2017-18**

**Tender Date: 10.10.2017**

**Tender Due Date: 30.10.2017**

### **“I N D E X”**

Annexure- I	Details for submission of Tender.
Annexure- II	Pre Qualification Criteria for Bidders.
Annexure- III	General Terms & Conditions of Tender.
Annexure- IV	Technical Specifications of job.
Annexure- V	Schedule of Rates and Quantities.

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**GUJARAT INDUSTRIES POWER COMPANY LIMITED  
BARODA**

**ANNEXURE- I TO TENDER NO. MAT/MM/CSR/GIPCL/2017-18 dt.10.10.2017**

**DETAILS FOR SUBMISSION OF TENDER**

**JOB: CIVIL WORKS AT NEARBY VILLAGES UNDER CSR ACTIVITIES FOR  
THE YEAR 2017-18 BY GIPCL-BARODA.**

**YOU HAVE TO SUBMIT YOUR OFFER IN TWO PARTS i.e.  
PART (A) TECHNICAL BID & PART (B) - PRICE BID.**

**(A) TECHNICAL BID:**

**You have to submit following documents along with TECHNICAL BID of  
Tender.**

(1) EMD of **Rs.50,000/-** (Rupees Fifty Thousand only) by way of demand draft in favour of "GUJARAT INDUSTRIES POWER CO. LTD" payable at Baroda. (EMD of unsuccessful bidder will be returned). Offer without EMD shall not be considered. No interest shall be paid on EMD.

(2) Please refer enclosed Annexure-II for Pre-Qualification Criteria of this Tender Inquiry.

(Please submit photocopy of necessary documents along with your Technical bid as indicated in Annexure-II of Tender Document)

(3) Please refer enclosed Annexure-III for General Terms & Conditions of this Tender inquiry.

(Please Sign. & Stamp the photocopy of Annexure-III and submit the same along with your technical offer.)

(4) Please refer enclosed Annexure-IV for Technical specifications of job.

(Please Sign. & Stamp the photocopy of Annexure-IV and submit the same along with your technical offer.)

(5) Please refer enclosed Annexure-V for Scope of Work and Schedule of Quantities & Rates for above job.

(Please sign & stamp the photocopy of Annexure-V without indicating the higher, lower or same rates and submit the same along with your technical offer as a token of acceptance.)

**NOTE: YOU HAVE TO SUBMIT ABOVE DOCUMENTS BY COURIER OR  
SUBMIT THE SAME PERSONALLY ON OR BEFORE DUE DATE  
AT THE ADDRESS GIVEN BELOW. PLEASE NOTE THAT WITHOUT  
SUBMISSION OF ABOVE DOCUMENTS YOUR OFFER WILL NOT BE  
CONSIDERED FOR FURTHER EVALUATION.**

**(B) PRICE BID:**

**You have to submit following documents along with PRICE BID of Tender.**

- (1) Annexure-V Scope of Work and Schedule of Quantities & Rates duly filled, signed & stamped by bidder.

**(You have to offer your rates thru n-code web site only as per the price bid format uploaded on website)**

**Price Schedule (SCHEDULE OF RATES) is given at Annexure-V. Bidder has to give their price in terms of same / above / below the SOR.**

**BOTH THE OFFERS i.e. PART- (A) TECHNICAL BID AND PART- (B) PRICE BID SHOULD BE SEALED IN SEPARATE ENVELOPE INDICATING INQUIRY NO AND DUE DATE.**

**ADDRESS FOR SUBMISSION OF TENDER:**

**DEPUTY GENERAL MANAGER (MAT & CONT)  
GUJARAT INDUSTRIES POWER COMPANY LIMITED  
P.O.PETROCHEMICAL-391346, DIST: BARODA  
PHONE: (EPABX) (0265) 2232768, 2232213 & 2230159.  
TELE FAX: 2230201 (Direct), E- Mail: [purchase@gipcl.com](mailto:purchase@gipcl.com).**

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**GUJARAT INDUSTRIES POWER COMPANY LIMITED  
BARODA**

**ANNEXURE- II TO TENDER NO. MAT/MM/CSR/GIPCL/2017-18 dt.10.10.2017**

**PRE QUALIFICATION CRITERIA FOR BIDDER**

**JOB: CIVIL WORKS AT NEARBY VILLAGES UNDER CSR ACTIVITIES  
FOR THE YEAR 2017-18 BY GIPCL-BARODA.**

**BIDDER HAS TO FULFILL FOLLOWING PRE QUALIFICATION  
CONDITIONS AND HAS TO SUBMIT COPY OF FOLLOWING  
DOCUMENTS ALONG WITH TECHNICAL BID OF OFFER.**

- (1) Bidder should have executed a single order of minimum value of **Rs.30.00 (Thirty)** Lacs (including labour & material cost) of similar nature during last three financial years & shall submit satisfactory performance / completion certificate from the client.
- (2) Copy of PF registration to be enclosed.
- (3) Copy of GST registration to be enclosed.
- (4) Copy of PAN Card.
- (5) Copy of Audited balance sheet / Profit & Loss account for Annual turnover during last two financial years should be at least **Rs. 60.00** Lacs per financial year (Average).
- (6) Copy of Income tax clearance certificate to be enclosed.
- (7) List of the major jobs carried out in the last three years with name of the client, consultant & value of the work carried out, contract period, etc.

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**GUJARAT INDUSTRIES POWER COMPANY LIMITED  
B A R O D A**

**ANNEXURE- III TO TENDER NO. MAT/MM/CSR/GIPCL/2017-18 dt.10.10.2017**

**GENERAL TERMS & CONDITIONS**

**1. PRICE BASIS:**

The prices quoted by you shall remain FIRM throughout the contract period and shall not be subjected to any price variation clause whatsoever in nature.

Rates mentioned shall be inclusive of all cost of material, labour, transportation, loading, unloading, machinery, equipment, wastage etc.

**2. OFFER VALIDITY:**

The rates quoted by you shall remain valid for acceptance up to 90 days from the due date of tender.

**3. COMPLETION SCHEDULE:**

You will complete the job as per instruction of Engineer / officer in charge.

**4. GST:**

GST as applicable shall be paid extra by GIPCL subject to your providing the proof of GST registration with tax Department.

**5. INCOME TAX:**

Income Tax shall be deducted from your bills as per IT rules prevailing from time to time. Successful bidder will have to submit the copy of PAN CARD along with invoice.

**6. TERMS OF PAYMENT:**

You shall submit R. A. bills and final bill in approved Performa in duplicate to the Engineer-in-charge giving abstract and detailed measurements for the items executed. The payment of RA bills and final bill shall be made within 30 days from the date of RA bills / final bill certified by the Engineer-in-charge after making necessary deductions as applicable.

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**7. EMD / SECURITY DEPOSIT:**

You have to submit EARNEST MONEY DEPOSIT of Rs.50,000/- (Rs. Fifty Thousand only) by way of D.D. in favour of GIPCL payable at Baroda. Please note that the offer without EMD shall not be considered. EMD amount of unsuccessful bidder shall be returned within one week from the date of finalization of contract. No interest shall be paid on EMD.

The EMD of successful bidder shall be converted into Security Deposit and will be refunded only after successful completion of the job. No interest shall be paid on the Security Deposit.

Security Deposit shall be deducted from each R. A. Bill @ 10% of the each R.A. bill amount.

5% of the S.D. deducted shall be released on completion of contract and balance 5% shall be released after 6 months from the date of completion of work, if no defect is found. In case of any defect in work, the contractor shall have to repair / rectify the same at his cost.

In case of any liabilities accrued on account of the default on your part for carrying out the job, the same will be deducted while refunding security deposit

**8. WORKMAN COMPENSATION POLICY:**

You shall take a insurance policy for all the workers so as the Workman Compensation Act 1923 is complied in toto in respect of the labour engaged by you to carry out various activities at our site & the policy shall be in favour of GIPCL. However, you shall pay the amount of compensation as provided that in the said Act in the event it becomes payable, irrespective of insurance claim for the same against your policy. You will submit the WC policy to officer in charge prior to starting the job.

GIPCL shall not be liable for any compensation payable by Law in respect of any demand, any accident or injury to your workman/ representative. In case of any liability arise to GIPCL on account of your failure, then the same shall be adjusted from payment due to you.

**9. LEGAL ASPECTS:**

No employee, agent or sub-agent of the contractor shall smoke or light anything within the premises of GIPCL and carry matchbox / lighter or any other explosive and / or inflammable material inside the plant.

You shall not sub let the contract to any other party without written permission of the GIPCL.

No child under the age of 18 years shall be permitted to work in plant area.

You shall issue Identity cards to all your employees engaged by you with instructions that they should produce the same on demand. They all shall put on keep the Identity card while on duty.

GIPCL shall not pay any compensation for your idle man-hours due to change in schedule of jobs or delay in supply of facility by GIPCL.

You shall take up any type of extra work connected with the contractual work after consent of our competent authority and payment for such jobs will be made on the basis of (i) interpolation of rates or (ii) Labour rates, wherever interpolation is not possible.

**10. COMPLIANCE OF LABOUR LAWS:**

The successful contractor shall have to directly carry out the painting job with their own employees without sub contracting the job to their sub contractor.

**IN THIS CASE:**

[I] The contractor will confirm that they will comply following labour laws, which is applicable to contractor.

- (1) Contract Labour (Regulation & Abolition) Act-1970.
- (2) Employees Provident Fund & Misc. Provision Act-1952.
- (3) Employees state Insurance Act-1948.
- (4) Factories Act-1948.
- (5) Minimum wages Act-1948.
- (6) Payment of Bonus Act-1965.
- (7) Payment of wages Act-1936.
- (8) Workmen Compensation Act-1923.

[II] The contractor will have to submit documents as per following schedule.

**(A) ON COMMENCEMENT OF WORK:**

- (1) Copy of Labour License commensurate with number of workmen to be Engaged.
- (2) Copy of registration under EPF & MP Act-1952 and allotment of PF code No.
- (3) Site wise workmen compensation policy commensurate with skill possessed by the workmen.
- (4) If workman of contractor are covered under ESIC and possess valid ESI No. Sr. No. (3) above may not be required.

**(B) ON MONTHLY BASIS:**

- (1) PF challan on month to month basis
- (2) Copy of attendance & wages paid register on month to month basis

**(C) ON QUARTERLY / YEARLY BASIS:**

- (1) 3A / 6A under PF act at end of the year.
- (2) Bonus payment registers on completion of financial year OR on expiry of one- year contract whichever is earlier
- (3) Payment registers of earned leave with wages on expiry of one-year contract.

- [III] The contractor shall file various returns as provided under different labour laws from time to time. Copies of the said returns may be made available to GIPCL HR&A department as & when called for.
- [IV] The contractor or his authorized representative shall remain present during Inspection by Govt. authority like GLO / ACL / PF officer etc. Compliance of any remark / directives of said authority will also be immediately carried out & an intimation of the same will be conveyed to GIPCL HR&A department.
- [V] The state Govt. encourages & promotes employment of locals for non-supervisory jobs. Contractor may engage locals from nearby villages accordingly. It is desired that successful bidder may also adopt this practice.

**11. LIQUIDATED DAMAGES:**

In case of delay in contractual job, you will be liable to pay by way of liquidated damages at the rate of 0.50% of contract value for each week delay subject to maximum up to 5% of the contract value.

**12. SAFETY CLAUSE:**

You shall observe all safety and security rules and regulation of GIPCL which are at present in force and which may come in to force during the tenure of the contract. Any violation of any rules and regulations may result into termination of the contract.

No property of GIPCL such as fire hydrant, trees etc. in the area belonging to GIPCL shall be tempered with. In case of default, the damages as assessed by the Authorized officer, whose assessment shall be final and binding to you & amount shall be recovered from you.

You shall provide all Safety appliance and protective devices including belts, hand gloves, aprons, helmets, shields, goggles, safety shoes etc. shall be provided by you to your personnel. You shall take necessary safety precautions and shall be fully responsible for safety of your personnel. GIPCL is not liable to pay any compensation to your personnel in case any injury/death.



**13. CONTROLLING OFFICER:**

The controlling officer for this contract shall be Dy.Manager (Civil) and you will work under his guidance and instruction. You will submit your bills to controlling office in charge for certification and payment.

- 14.** You will start work only after getting valid work permit/ hot work permit / clearance from engineer in-charge as the case may be.

- 15.** You will have to mobilize your resources at site within 24 hours from the intimation given by GIPCL.

**16. POWER & WATER SUPPLY:**

The power & water supply shall be arranged by contractor himself at his own cost.

- 17.** Please indicate whether you are registered as MICRO / SMALL service enterprise, if yes please submit the certificate of the same.

- 18.** GIPCL reserves the right to accept, split, reject or prefer all or part tender without giving any reasons whatsoever it may be.

**19. FAILURE & TERMINATION:**

In case if your services are not found satisfactorily then GIPCL have right to terminate the contract at any time by giving you 15 days advance notice & will make the alternate arrangement at your cost & risk.

You shall be responsible for the complete jobs and in case, fails to do so GIPCL shall recover cost from you, whatsoever incurred to complete the job.

**20. JURISDICTION:**

In case of any disputes arising out of this contract, shall be subjected to the Jurisdiction Court in Baroda city only.

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**All the above Conditions are acceptable to me:**

**Seal & Signature of Tenderer:**

**GUJARAT INDUSTRIES POWER COMPANY LIMITED  
BARODA**

**ANNEXURE- IV TO TENDER NO. MAT/MM/CSR/GIPCL/2017-18 dt.10.10.2017**

**TECHNICAL SPECIFICATIONS OF JOB**

**JOB: CIVIL WORKS AT NEARBY VILLAGES UNDER CSR ACTIVITIES FOR THE YEAR 2017-18 BY GIPCL-BARODA.**

- (1) The quoted rates shall be inclusive of all materials & labour.
- (2) Contractors are advice to **visit the site before quoting the rates** to get the idea of site condition and to understand the scope of work involved for the above items.
- (3) **The job is to be carried out for Toilet block, multipurpose shed and other misc. civil structures at primary schools & panchayat of various villages such as Ganpatpura, Pirodnagar, Koyali, Dhanora nearby Baroda plant as directed by GIPCL.**
- (4) The power and water supply shall be arranged by the contractor at his own cost.
- (5) Cement shall be of 53 Grade **Ambuja / Ultratech / Kamal / L & T** make only.
- (6) Tor steel **reinforcement bars** shall be confirming to IS1786, Punjab rolling mill / Electro therm / Kamdhenu make only.
- (7) The bidder shall submit the bar chart showing the time required for each area activity and linkages between different milestone activities along with over all time period required to complete the entire scope of work.
- (8) Contractor shall depute full time site engineer having minimum 05 years experience of civil job execution. The engineer shall inform / take approval of GIPCL engineer before taking up each activity.
- (9) Prior to start the work, the contractor shall get approval of the samples of each and every material.
- (10) Switches & accessories shall be of Anchor make.
- (11) 1.0 sq. mm & 1.5 sq. mm copper wires shall be of ISI make.
- (12) Quantity mentioned in the above schedule is approximate and may vary up to any extent or to be deleted altogether however the quoted rates shall remain firm.
- (13) **The work shall be completed before 28.02.2018.**
- (14) The GST as applicable shall be paid extra.
- (15) Contractor shall submit one no. soft copy of the measurement sheet and bill abstract sheet in MS EXCELL format. Payment shall be release on completion of work for individual structure. On completion of each structure in totality party shall put up the bill.

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**Above Conditions are acceptable to me:**

**Seal & Signature of Tenderer:**